

13 April 2026

## Notice of 2026 Annual General Meeting

Viva Energy Group Limited (**Viva Energy** or the **Company**) will hold its Annual General Meeting on Thursday, 21 May 2026, commencing at 2:30pm (Melbourne time).

Attached to this release is the Notice of 2026 Annual General Meeting along with the following accompanying documents:

- Voting and Proxy Form;
- Shareholder Question Form; and
- Online Meeting Guide.

**Authorised for release by:** the Company Secretary, Georgia Coutts.

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### About Viva Energy

Viva Energy (ASX: VEA) is a leading convenience retailer, commercial services provider and energy infrastructure business, with a history spanning more than 120 years in Australia. The Group operates a retail convenience and fuel network of over 1,280 stores across the country and supplies fuels and lubricants to a network of nearly 1,550 service stations.

Viva Energy owns and operates the Geelong Refinery in Victoria, and operates bulk fuels, aviation, bitumen, marine, chemicals, polymers and lubricants businesses supported by an extensive national infrastructure network including more than 25 terminals and 98 airports and airfields across the country.

[www.vivaenergy.com.au](http://www.vivaenergy.com.au)

## Notice of Annual General Meeting 2026

The 2026 Annual General Meeting of Viva Energy Group Limited will be held at Mallesons, Collins Arch, Level 27/447 Collins Street, Melbourne, Victoria, and virtually at <https://meetings.openbriefing.com/VEA26> on **Thursday, 21 May 2026 commencing at 2:30pm (Melbourne time).**



# Chair's letter



The AGM provides an important opportunity for the Board and Management to speak directly with shareholders about the Company's performance in 2025 and our strategic objectives to deliver improved performance going forward.

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Dear Shareholder

On behalf of the Board, I am pleased to invite you to participate in the 2026 Annual General Meeting (**AGM** or **Meeting**) of Viva Energy Group Limited (**Company** or **Viva Energy**). The AGM will be held on Thursday, 21 May 2026, commencing at 2:30pm (Melbourne time).

2025 was a year of important transition for the Company. We made significant progress in the integration of our retail businesses, despite headwinds around illegal tobacco, to support our multi-year retail strategy. In our Energy businesses, we commenced production of Ultra Low Sulphur Gasoline at the Geelong Refinery ahead of changes to the Australian fuel specifications, and continued to extend the commercial business to new markets. These initiatives have further strengthened our infrastructure and positioned the Group well for future growth. This is underscored by the critical role that Viva Energy is currently playing in supplying fuel to Australia during a period of significant disruption from the conflict in the Middle East.

The AGM provides an important opportunity for the Board and Management to speak directly with shareholders about the Company's performance in 2025 and our strategic objectives to deliver improved performance going forward.

This year also marks an important step forward in the Board's renewal journey. Since the 2025 AGM, the Board welcomed John Joyce and Alistair Bell as independent non-executive Directors, each bringing significant retail industry, commercial, risk and financial management experience to the Board. Both John and Alistair are seeking election by shareholders at this AGM. Following almost a decade of dedicated service, Robert Hill retired as Chair in March 2026 and I am honoured to step into the role at this pivotal point in Viva Energy's evolution and look forward to leading the Board as we enter our next phase.

I look forward to engaging with you at the AGM, my first as Chair.

## Hybrid AGM

Consistent with the approach taken in recent years, the AGM will be held as a hybrid meeting, which allows you the flexibility to attend the AGM either in person, or participate virtually (online).

The Board considers the AGM to be an important event for engaging with our shareholders and we have set out below the ways in which you can take part in the Meeting.

### Attending the AGM in person

Shareholders and proxy holders who wish to attend the AGM in person, can do so at Mallesons, Collins Arch, Level 27/447 Collins Street, Melbourne, Victoria 3000.

If you decide to attend in person, you will need to register at one of the registration desks on the day of the AGM. The registration desks will be open from 2:00pm (Melbourne time). Information on how to get to the venue is set out on page 15 of this notice.

### Accessing the AGM virtually (online)

We encourage shareholders and proxy holders to join the AGM virtually via the online portal at <https://meetings.openbriefing.com/VEA26>. The online portal is scheduled to go live from 2:00pm (Melbourne time) on Thursday, 21 May 2026.

You can view the AGM live via a desktop or a tablet device with internet access. Once the AGM commences at 2:30pm (Melbourne time), you will see a live video feed of the Chair on the left of your screen and the presentation slides to the right of your screen.

We encourage you to carefully read the 'Online Meeting Guide' available at <https://www.vivaenergy.com.au/investor-centre/general-meetings>, before the AGM to ensure your internet browser is compatible with the online portal. The 'Online Meeting Guide' also contains information on the actions you can take during the AGM (including voting and asking questions).

A copy of the AGM webcast will also be made available on our website after the AGM concludes.

## Voting

There are a number of ways in which you can exercise your vote. You can:

- **Before the AGM:** Cast your vote before the AGM electronically or by submitting the Voting and Proxy Form;
- **At the AGM in person:** Cast your vote at the AGM in person;
- **At the AGM online:** Cast your vote online during the AGM via the online portal; or
- **Appoint a proxy:** Appoint a proxy before the AGM to vote on your behalf. You can do this electronically or by submitting the Voting and Proxy Form.

Detailed instructions on the above options are set out in this notice in the section titled 'Important information for shareholders' as well as in the 'Online Meeting Guide', available on our website at <https://www.vivaenergy.com.au/investor-centre/general-meetings>.

## Asking questions

We encourage you to submit questions in advance of the AGM on any shareholder matters that may be relevant to the AGM. You can do this by submitting the Question Form or by submitting your questions electronically before the AGM at <https://au.investorcentre.mpms.mufig.com>. I will endeavour to address the more frequently raised shareholder questions during the AGM.

Shareholders and proxy holders will also have the ability to listen to the discussion at the AGM and ask questions during the AGM in person or for those attending online, via the online platform or via the conference call line.

Further instructions on the above options are set out in this notice in the section titled 'Important information for shareholders' as well as the 'Online Meeting Guide'.

## Requesting hard copy documents

Hard copy documents and forms relating to the AGM can be requested from MUFG Corporate Markets on 1300 554 474 (within Australia) or +61 1300 554 474 (Overseas).

## Items of business

The items of business to be considered at the AGM are set out on the following pages, along with explanatory notes containing further details on those items, and other important information for you in relation to the AGM.

The Board and Management team look forward to welcoming you to the AGM, both in person and virtually.

Yours sincerely



Sarah Ryan  
Chair



# Notice of 2026 Annual General Meeting

The 2026 Annual General Meeting (AGM or Meeting) of Viva Energy Group Limited (the Company or Viva Energy) will be held on Thursday, 21 May 2026, commencing at 2:30pm (Melbourne time) at Mallesons, Collins Arch, Level 27/447 Collins Street, Melbourne, Victoria 3000, and via a live webcast.

Shareholders can view and participate in the AGM either in person or via the online portal at <https://meetings.openbriefing.com/VEA26>. Further information on how to participate virtually is set out in this notice and in the 'Online Meeting Guide' available at <https://www.vivaenergy.com.au/investor-centre/general-meetings>. For any enquiries relating to virtual participation, please contact the Company's share registry on 1300 554 474 or +61 1300 554 474 (outside Australia).

Defined terms have the meaning given to them above and in the enclosed Explanatory notes.

## AGM agenda

<b>2:00pm (Melbourne time)</b>	<b>Online attendance:</b> The online portal is scheduled to open at 2:00pm (Melbourne time) at which time registration may commence. Follow the instructions in the 'Online Meeting Guide' to log onto the online portal and register your attendance by entering your details and accepting the terms and conditions. <b>In person attendance:</b> Registration will open at the registration desks at 2:00pm (Melbourne time) at Mallesons, Collins Arch, Level 27/447 Collins Street, Melbourne, Victoria 3000. Information on how to get to the venue is set out on page 15 of this notice.
<b>2:30pm (Melbourne time)</b>	AGM commences Chair's address Presentation by Managing Director and Chief Executive Officer Items of Business

## Items of business

### 1. Financial Report, Sustainability Report, Directors' Report and Auditor's Report

To consider the Company's Financial Report, Sustainability Report, Directors' Report and Auditor's Report for the financial year ended 31 December 2025.

### 2. Adoption of the 2025 Remuneration Report

To adopt the Company's Remuneration Report for the financial year ended 31 December 2025.

The vote on this item is advisory only and does not bind the Board or the Company.

### Voting exclusion statement

The Company will disregard any votes cast on item 2:

- by or on behalf of any member of the Company's key management personnel (KMP) whose remuneration is disclosed in the Company's 2025 Remuneration Report or their closely related parties, regardless of the capacity in which the vote is cast; and
- by any member of the Company's KMP as at the date of the AGM or their closely related parties, as proxy for another shareholder.

However, the votes will not be disregarded if they are cast as a proxy for a person entitled to vote on item 2:

- in accordance with a direction as to how to vote on the Voting and Proxy Form; or
- by the Chair, as the Voting and Proxy Form expressly authorises the Chair to exercise proxies on item 2 despite the fact item 2 is connected with the remuneration of the Company's KMP.

### 3. Election and Re-election of Directors

- To re-elect Arnoud De Meyer as a Director of the Company, following his retirement in accordance with the Company's Constitution.
- To elect John Joyce as a Director of the Company, following his retirement in accordance with the Company's Constitution.
- To elect Alistair Bell as a Director of the Company, following his retirement in accordance with the Company's Constitution.

#### 4. Grant of Performance Rights to Scott Wyatt, the Company's Managing Director and Chief Executive Officer, under the Company's Long Term Incentive Plan

To approve for all purposes, including ASX Listing Rule 10.14, the grant of 1,820,664 Performance Rights to Scott Wyatt, the Company's Managing Director and Chief Executive Officer, under the Company's Long Term Incentive Plan, on the terms described in the enclosed Explanatory notes.

##### Voting exclusion statement

The Company will disregard any votes cast:

- in favour of item 4 by or on behalf of Scott Wyatt and any of his associates, regardless of the capacity in which the vote is cast; and
- on item 4 by any member of the Company's KMP as at the date of the AGM or their closely related parties, as proxy for another shareholder.

However, this does not apply to a vote cast:

- by a person as a proxy or attorney for a person entitled to vote on item 4 in accordance with a direction as to how to vote provided by that person;
- by the Chair as a proxy or attorney for a person entitled to vote on item 4, as the Voting and Proxy Form expressly authorises the Chair to exercise proxies on item 4 despite the fact item 4 is connected with the remuneration of the Company's KMP; or
- in favour of item 4 by a holder as a nominee, trustee or custodian (or other fiduciary) for a person entitled to vote on item 4, in accordance with a direction as to how to vote given by that person, provided that person gives written confirmation to the holder that they are not excluded from voting and are not an associate of a person excluded from voting.

**Additional information:** Items 2 – 4 will be considered as ordinary resolutions. Please refer to the enclosed Explanatory notes for more information on the items of business.

The Explanatory notes form part of this Notice of Meeting.

By Order of the Board



Georgia Coutts  
Company Secretary

13 April 2026

# Explanatory notes

## Item 1: Discussion of the Financial Report, Sustainability Report, Directors' Report and Auditor's Report

The Financial Report, Sustainability Report, Directors' Report and Auditor's Report of the Company for the financial year ended 31 December 2025 will be put before the AGM. Each of these reports is contained in the Company's 2025 Annual Report, which is available online at [www.vivaenergy.com.au](http://www.vivaenergy.com.au).

While this item does not require a formal resolution to be put to the AGM, shareholders will be given a reasonable opportunity to comment and raise questions on the matters contained within the reports. Shareholders will also be able to ask questions of the Company's external auditor, PricewaterhouseCoopers, who will attend the AGM.

## Item 2: Adoption of the 2025 Remuneration Report

Section 250R of the *Corporations Act 2001* (Cth) (Corporations Act) requires a listed company to put a resolution to shareholders to adopt its Remuneration Report for the relevant financial year.

The Company's Remuneration Report for the financial year ended 31 December 2025 is set out in the Company's 2025 Annual Report.

The report outlines the Company's executive remuneration framework and the remuneration outcomes for the Company's KMP for the financial year ended 31 December 2025.

The vote on this item is advisory only and does not bind the Board or the Company. However, the Board will consider and take into account the outcome of the vote and feedback from shareholders on the Remuneration Report when reviewing the Company's remuneration policies.

### Recommendation

The Board recommends that shareholders vote in favour of this item.

## Item 3: Election and Re-election of Directors

In accordance with the requirements in the Company's Constitution, Arnoud De Meyer, John Joyce and Alistair Bell will each retire at the AGM and, being eligible, offer themselves for election and re-election (as the case may be).

The Board, with the assistance of the Remuneration and Nomination Committee, has evaluated the performance and effectiveness of the Board and its Directors. The Board has considered the performance and contribution of Arnoud De Meyer and considers that he continues to make a valuable contribution to the Board's oversight and strategic deliberations, bringing extensive experience in business management, commerce and governance.

John Joyce was appointed as a Director on 2 June 2025, contributing deep retail sector knowledge to the Board. Alistair Bell was appointed as a Director on 1 March 2026, bringing strong commercial insight alongside considerable risk and financial management expertise. Detailed biographies are provided below.

Prior to their appointment as Directors, the Company undertook appropriate background checks for both John Joyce and Alistair Bell with no adverse findings.

The Board considers that each of Arnoud De Meyer, John Joyce and Alistair Bell are independent.



### (a) Arnoud De Meyer

*MSc.E, MSc.BA, PhD Management, Hon PhD*

#### Independent Non-Executive Director

Arnoud De Meyer is a former President of Singapore Management University and was previously a Professor in Management Studies at the University of Cambridge and Director of Judge Business School. Arnoud was also associated with INSEAD as a professor for 23 years, and was the founding Dean of INSEAD's Asia Campus in Singapore. Currently he is Professor Emeritus at SMU.

Arnoud currently serves on the boards of Banyan Tree Holdings, upGrad Tech Pte Ltd, INSEAD and he is the Chair of Temasek's Stewardship Asia Centre. He was previously an Independent Director of Dassault Systèmes (2005 to 2019) and served as an independent director for the Department for Business Enterprise and Regulatory Reform (UK) and the Singapore Economic Review Committee. Arnoud also served on the boards of Singapore International Chamber of Commerce, Temasek Management Services, Singapore Symphonia Company and Ghent University Global Campus.

Arnoud was first appointed to the Board on 18 June 2018. He is currently a member of the Remuneration and Nomination Committee and a member of the Sustainability Committee. He will assume the role of chair of the Sustainability Committee effective 30 April 2026.

For the reasons set out above, the Board supports Arnoud's re-election.

### Recommendation

The Board (other than Arnoud De Meyer) recommends that shareholders vote in favour of Arnoud De Meyer's re-election.



## (b) John Joyce

*BBA, MBA*

### Independent Non-Executive Director

John Joyce is a highly experienced retail executive and non-executive director with a track record of delivering outstanding results in senior management roles across a range of retailers including as Managing Director of ALDI Stores Australia and Chief Executive Officer of Rebel Group.

John brings over 35 years' experience in financial controls, enterprise risk management and governance oversight gained through leading multi-site retail operations. John is currently the Chair of the Board of ASX listed Dusk Group Limited where he also serves as a member of Dusk Group's Remuneration Committee. John is a Non-Executive Director and Chair of Australian health and wellness retailer, Mr Vitamins.

John Joyce was appointed to the Board on 2 June 2025. He is currently the chair of the Retail Committee and a member of the Remuneration and Nomination Committee.

For the reasons set out above, the Board supports John's election.

### Recommendation

The Board (other than John Joyce) recommends that shareholders vote in favour of John Joyce's election.



## (c) Alistair Bell

*BEC, CA*

### Independent Non-Executive Director

Alistair Bell has over 30 years' executive experience in international commercial and financial leadership roles. Alistair most recently held Group Chief Financial Officer roles for Metcash Limited (ASX: MTS) (2020 – 2024) and GrainCorp Limited (ASX: GNC) (2010 – 2020). At Metcash, he was a director of Ritchies Stores Pty Ltd and Total Tools Holdings Ltd.

Alistair is a qualified Chartered Accountant and has held senior executive positions with large private and public organisations in a number of sectors including retail and consumer goods, agribusiness and food manufacturing, infrastructure and supply chain, property, travel and hotels, technology, and mining and metals.

Alistair Bell was appointed to the Board on 1 March 2026. He is currently the chair of the Audit and Risk Committee and a member of the Retail Committee.

For the reasons set out above, the Board supports Alistair's election.

### Recommendation

The Board (other than Alistair Bell) recommends that shareholders vote in favour of Alistair Bell's election.

## Item 4: Grant of Performance Rights to Scott Wyatt under the Company's Long Term Incentive Plan

The Company has in place a Long Term Incentive Plan (LTIP), which forms a key part of its executive remuneration framework. Under the LTIP, the Company proposes to grant Performance Rights to certain eligible employees for 2026, including Scott Wyatt, the Company's Managing Director and Chief Executive Officer.

The Company has chosen to grant Performance Rights under the LTIP to assist in the motivation, retention and reward of eligible employees, and to align the interests of those employees with the interests of shareholders by providing an opportunity for those employees to receive an equity interest in the Company.

# Notice of 2026 Annual General Meeting continued

## Key terms of the 2026 LTIP offer

The key terms of the LTIP offer to Scott Wyatt for 2026 are outlined in the table below.

Topic	Summary								
Performance Rights	<p>Each Performance Right entitles Scott Wyatt to acquire one ordinary share for nil consideration following the end of the performance period, subject to the Performance Right vesting following the testing of the performance conditions and Mr Wyatt electing to exercise the vested Performance Right. However, the Board retains discretion to make a cash payment on exercise of the Performance Rights in lieu of an allocation of ordinary shares.</p> <p>If the grant of Performance Rights is approved by shareholders, the Performance Rights are expected to be granted following the AGM, and in any event no later than three years after the date of the AGM, at no cost to Mr Wyatt.</p>								
Number of Performance Rights proposed to be granted to Scott Wyatt	<p>1,820,664 Performance Rights.</p> <p>That number was determined by dividing \$3,600,000, being Scott Wyatt's maximum opportunity under the LTIP for 2026, by \$1.9773, being the volume weighted average price of the Company's shares traded on the ASX during the period from 1 January 2025 to 31 December 2025, rounded down to the nearest whole number.</p> <p>The number of Performance Rights that ultimately vest will depend on the extent to which the performance conditions outlined below have been satisfied over the performance period.</p>								
Performance period	The performance period is three years and will run from 1 January 2026 to 31 December 2028.								
Performance conditions and testing	<p>The Performance Rights will be subject to four performance conditions:</p> <ul style="list-style-type: none"> <li>33.3% of the Performance Rights will be subject to a performance condition based on the Company's total shareholder return (TSR) over the performance period, relative to the performance of a comparator group, being entities in the ASX 200 index ranked 50th to 150th by market capitalisation (TSR Comparator Group) (rTSR Component);</li> <li>16.7% of the Performance Rights will be subject to a performance condition based on the Company's cumulative Free Cash Flow (FCF) Replacement Cost (RC) per share (FCF per share) over the performance period (FCF Component);</li> <li>16.7% of the Performance Rights will be subject to a performance condition based on the Company's average annual return on capital employed (ROCE) RC for each year of the performance period (ROCE Component); and</li> <li>33.3% of the Performance Rights will be subject to a performance condition based on performance against agreed strategic measures over the performance period. Vesting of the Strategic Component is also contingent on the Company achieving at least an 'At target' outcome for the above financial objectives (rTSR Component, FCF Component and ROCE Component) (Strategic Component).</li> </ul> <p>RC methodology is used in calculating financial measures, in order to provide a truer reflection of the Company's underlying performance. This approach removes the impact of net inventory gain/(loss) caused by fluctuations in crude oil prices and foreign currency exchange rates. The Board considers that the use of RC methodology is appropriate, and provides a suitable balance with the rTSR Component and the Strategic Component.</p> <p><b>rTSR Component (33.3%)</b></p> <p>The percentage of Performance Rights comprising the rTSR Component that vest, if any, will be based on the Company's TSR ranking relative to the TSR Comparator Group over the performance period, as set out in the following vesting schedule:</p> <table border="1"> <thead> <tr> <th>Company's TSR ranking relative to the TSR Comparator Group*</th> <th>% of rTSR Component that vests</th> </tr> </thead> <tbody> <tr> <td>Less than 50th percentile</td> <td>Nil</td> </tr> <tr> <td>At 50th percentile</td> <td>50%</td> </tr> <tr> <td>At 75th percentile or above</td> <td>100%</td> </tr> </tbody> </table> <p>* Straight line pro-rata vesting for performance between 50th and 75th percentile.</p>	Company's TSR ranking relative to the TSR Comparator Group*	% of rTSR Component that vests	Less than 50th percentile	Nil	At 50th percentile	50%	At 75th percentile or above	100%
Company's TSR ranking relative to the TSR Comparator Group*	% of rTSR Component that vests								
Less than 50th percentile	Nil								
At 50th percentile	50%								
At 75th percentile or above	100%								

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**Topic****Summary**

Performance conditions and testing continued

**FCF Component (16.7%)**

The percentage of Performance Rights comprising the FCF Component that vest, if any, will be determined at the end of the performance period by reference to the following vesting schedule:

<b>Company's cumulative FCF per share over the performance period*</b>	<b>% of FCF Component that vests</b>
Less than target FCF per share performance	Nil
At target FCF per share performance	50%
At or above stretch FCF per share performance	100%

\* Straight line pro-rata vesting for performance between target and stretch.

**ROCE Component (16.7%)**

The percentage of Performance Rights comprising the ROCE Component that vest, if any, will be determined over the performance period by reference to the following vesting schedule:

<b>Company's average ROCE over the performance period</b>	<b>% of ROCE Component that vests</b>
Less than target ROCE performance	Nil
At target ROCE performance	50%
At or above stretch ROCE performance	100%

\* Straight line pro-rata vesting for performance between target and stretch.

**Strategic Component (33.3%)**

The objectives that underpin the Strategic Component of the LTIP continue to align with the growth ambitions outlined at the 2023 Investor Day<sup>1</sup>. The agreed strategic objectives for the 2026 LTIP are:

- Secure long term commercial viability of the refining business that delivers an acceptable and sustainable return on capital.
- Deliver sustainable year on year growth in non-fuel gross margin within the Convenience & Mobility business.
- Grow Commercial & Industrial earnings to sustainably above \$500M EBITDA.
- Reduce Gearing towards 2.0x on a sustainable basis.

Performance against the Strategic Component will be assessed at the end of the performance period, based on performance against specific strategic and operational initiatives.

Vesting against the Strategic Component is contingent on the Company achieving at least an 'At target' outcome for the financial objectives under the 2026 LTIP (being the rTSR Component, FCF Component and ROCE Component), meaning that the Strategic Component will only trigger if the above financial targets are met or exceeded.

Assuming that the gateway requirement is satisfied, the percentage of Performance Rights comprising the Strategic Component that vest, if any, will be determined over the performance period by reference to the following vesting schedule:

<b>Company's performance over the performance period</b>	<b>% of Strategic Component that vest</b>
Less than target performance	Nil
At or above target performance	100%

1. For further information, refer to 'Investor Day Briefing Presentation' released to the ASX announcements platform on 9 November 2023.

# Notice of 2026 Annual General Meeting continued

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Topic	Summary
Disclosure of FCF, ROCE and strategic hurdles	<p>Target and stretch levels of performance for FCF and ROCE Components have been set by the Board.</p> <p>The Board considers the actual levels at which our FCF and ROCE targets are set to be commercially sensitive as disclosure of them could potentially indicate the Company's margins and, as such, jeopardise the Company's competitive position. Therefore, those levels will not be disclosed during the performance period.</p> <p>However, the Board will provide full details of the vesting outcomes in connection with these components of the 2026 LTIP, including the levels set at the beginning of the performance period, following completion of the performance period. The target and stretch levels, the actual achievement against those levels and the vesting outcomes will be detailed in the Remuneration Report for the year in which the 2026 LTIP is tested.</p> <p>The specific initiatives and targets comprising the Strategic Component have been set by the Board. The Board considers some of these initiatives and targets to be commercially sensitive and, accordingly disclosure of these at this point could be potentially prejudicial to the interests of the Company. Performance against the Strategic Component and the vesting outcomes achieved (including the rationale for the vesting outcomes) will be disclosed after the end of the performance period in the Remuneration Report for the year in which the 2026 LTIP is tested.</p>
Rationale for choosing these performance conditions	<p>The Board determined these metrics to be the most appropriate performance conditions for the LTIP at this stage of the Company's lifecycle because TSR creates a strong alignment between LTIP outcomes and the experience of shareholders, FCF and ROCE performance at or above target should result in growth in shareholder returns over the period and the strategic objectives reward progress against tangible milestones that are critical to our long-term success and value creation.</p>
Retesting	<p>None. The performance conditions will not be retested if they are not satisfied following the end of the performance period. Any Performance Rights that remain unvested once the performance conditions have been tested will lapse immediately.</p>
Voting and dividend entitlements	<p>The Performance Rights do not carry voting or dividend rights before vesting and exercise.</p>
Restrictions on dealing	<p>Scott Wyatt will not be able to sell, transfer, encumber or otherwise deal with the Performance Rights unless the Board allows it or the dealing is required by law. Additionally, in no circumstances will Mr Wyatt be able to hedge or otherwise affect his economic exposure to the Performance Rights before they vest. Scott Wyatt will be free to deal with any ordinary shares allocated on vesting and exercise of the Performance Rights, subject to the requirements of the Company's Securities Trading Policy.</p>
Exercise	<p>Scott Wyatt will be able to exercise any vested Performance Rights during certain defined exercise periods. The exercise periods will be the first two weeks commencing the business day following the release of the Company's half year results, full year results, first quarter update or third quarter update for any period ending on or before 1 January 2032, or such other periods determined by the Board.</p>
Cessation of employment	<p>Unless the Board determines otherwise, if Scott Wyatt ceases to be employed by the Company or its subsidiaries (Group) while he holds unvested Performance Rights and is:</p> <ul style="list-style-type: none"> <li>• a 'Good Leaver', a pro-rata number of his unvested Performance Rights will lapse when he ceases employment (based on the proportion of the performance period remaining when he ceases employment); or</li> <li>• not a 'Good Leaver', all his unvested Performance Rights will lapse.</li> </ul> <p>In considering whether to exercise discretion, the Board will have regard to (among other things) Scott Wyatt's overall performance and conduct during the performance period. Generally, Scott Wyatt will be a 'Good Leaver' unless his employment with the Group is terminated for cause or he resigns.</p> <p>If Scott Wyatt ceases to be employed by the Group while holding vested Performance Rights or his Performance Rights vest after he ceases employment with the Group, he will have a reduced time in which to exercise those vested Performance Rights.</p>
Change of control	<p>The Board may determine in its absolute discretion that all or a specified number of Performance Rights will vest on a change of control of the Company.</p>
Clawback and malus	<p>The Board has clawback and malus powers under the terms of the LTIP if, among other things:</p> <ul style="list-style-type: none"> <li>• Scott Wyatt has acted fraudulently or dishonestly, is in material breach of his obligations to the Group, has engaged in negligence or gross misconduct, brought a member of the Group into disrepute, has been convicted of an offence or has a judgment entered against him in connection with the affairs of the Group;</li> <li>• Scott Wyatt has made a material misstatement on behalf of a member of the Group or there is a material misstatement or omission in the financial statements of the Group; or</li> <li>• the Performance Rights vest or may vest as a result of the fraud, dishonesty, negligence or breach of obligations of any other person, and the Board is of the opinion that the Performance Rights would not have otherwise vested.</li> </ul>

## Shareholder approval

ASX Listing Rule 10.14 requires shareholder approval to be obtained before equity securities (such as the Performance Rights) are granted to a director under an employee incentive scheme (such as the LTIP). Therefore, approval is being sought to grant the Performance Rights to Scott Wyatt, the Company's Managing Director and Chief Executive Officer.

If shareholder approval is obtained, the Company will proceed to grant Scott Wyatt the Performance Rights described above.

If shareholder approval is not obtained, the Company will not be able to grant Scott Wyatt the Performance Rights and it is intended that his 2026 long term incentive award will be provided in cash (subject to the same performance conditions as set out in this Notice of Meeting).

## 2026 remuneration arrangements

Scott Wyatt's remuneration package for the 2026 financial year consists of:

- fixed remuneration of \$1,640,000;
- a maximum short term incentive (STI) opportunity of 149% of Scott Wyatt's fixed remuneration, which is \$2,450,000; and
- a maximum long term incentive (LTI) opportunity of 220% of Scott Wyatt's fixed remuneration, which is \$3,600,000.

Details of Scott Wyatt's 2025 remuneration are outlined in the Company's 2025 Remuneration Report.

Following the release of the Company's 2025 Remuneration Report, the Board undertook a review of the Company's 2026 LTI plan to ensure it was structured appropriately recognising the importance of the next three years to the delivery of the Company's financial performance, strategic agenda and executive retention. As such, the 2026 maximum LTI opportunity has been increased.

## Other information required by the ASX Listing Rules

Scott Wyatt is the only Director eligible to participate in the LTIP.

No loan has been or will be made available to Scott Wyatt by the Company in relation to the Performance Rights.

The value attributed by the Company to the Performance Rights proposed to be granted to Scott Wyatt under the LTIP for 2026 is \$3,600,000, which is the dollar amount of his maximum opportunity under the LTIP. The value Mr Wyatt actually receives from the grant will depend on the number of Performance Rights that vest (if any) and the value of the Company's shares at that time.

Subject to shareholder approval, Performance Rights under the 2026 LTIP will be issued to Scott Wyatt following the AGM, but in any event no later than three years after the date of the AGM.

The issue price of the Performance Rights under the 2026 LTIP is nil.

The following Performance Rights were granted to Scott Wyatt under the LTIP in prior years (all granted at no cost to Mr Wyatt):

Date granted	No. of Performance Rights	Scheme details	Further details
24 February 2025	764,525	2025 LTIP	
22 May 2024	798,270	2024 LTIP	
25 May 2023	832,892	2023 LTIP	Of these, nil vested and 832,892 lapsed unvested. More information on this is included in the 2025 Remuneration Report.
26 May 2022	923,637	2022 LTIP	Of these, 906,319 vested and were exercised into ordinary shares on 7 March 2025 and 17,318 lapsed. More information on this is included in the 2024 Remuneration Report.
31 May 2021	905,501	2021 LTIP	Of these, 905,501 vested and were exercised into ordinary shares on 20 February 2024. More information on this is included in the 2023 Remuneration Report.
15 July 2020	556,121	2020 LTIP	Of these, 526,507 vested and were exercised into ordinary shares on 24 February 2023 and 29,614 lapsed. More information on this is included in the 2022 Remuneration Report.
31 May 2019	541,198	2019 LTIP	Of these, 270,599 vested and were exercised into ordinary shares on 20 February 2022 and 270,599 lapsed. More information on this is included in the 2021 Remuneration Report.
18 July 2018	480,000	2018 LTIP	Of these, 120,000 vested and were exercised into ordinary shares on 23 February 2021 and 360,000 lapsed. More information on this is included in the 2020 Remuneration Report.

Details of any securities issued to Scott Wyatt under the LTIP will be published in the Company's Annual Report. No additional persons covered by ASX Listing Rule 10.14 will participate in the LTIP without shareholder approval being first obtained.

## Recommendation

The Board (other than Scott Wyatt) recommends that shareholders vote in favour of this item.

# Important information for shareholders

## Am I eligible to vote at the AGM?

You are eligible to vote at the AGM if you are registered as a holder of ordinary shares in the Company (Ordinary Shares) at 7:00pm (Melbourne time) on Tuesday, 19 May 2026.

## How can I vote?

Option	Details	Instructions
<b>Cast your vote before the AGM</b>	<p>You can vote before the AGM online or by completing and submitting the Voting and Proxy Form.</p> <p>If you wish to vote before the AGM, you are encouraged to do so online. If you wish to vote before the AGM using the Voting and Proxy Form, please be aware of current postal timeframes.</p>	<p><b>Online:</b> You can cast your vote directly at <a href="https://au.investorcentre.mpms.mufg.com">https://au.investorcentre.mpms.mufg.com</a>.</p> <p>To cast your vote via that site you will need to follow the instructions on that site and submit your vote by <b>2:30pm (Melbourne time) on Tuesday, 19 May 2026</b>.</p> <p>To log into that site you will need your HIN/SRN and the registered postcode (Australian address) or country (overseas address) for your shareholding.</p> <p><b>Voting and Proxy Form:</b> To vote using the Voting and Proxy Form, you must complete the Voting and Proxy Form by following the instructions on the form. As outlined on the Voting and Proxy Form, you must complete Section A of Step 1 and Steps 2 and 3.</p> <p>There are a number of different methods you can use to lodge your vote with the Company's share registry. Those methods are outlined on the Voting and Proxy Form.</p> <p>For your vote to be valid your completed Voting and Proxy Form must be received by the Company's share registry by <b>2:30pm (Melbourne time) on Tuesday, 19 May 2026</b>.</p>
<b>Appoint a proxy before the AGM</b>	<p>You can appoint a proxy to attend the AGM and vote at the AGM on your behalf.</p> <p>You can appoint a proxy before the AGM online or by completing and submitting the Voting and Proxy Form.</p> <p>Your proxy may be an individual or a body corporate and does not need to be a shareholder of the Company.</p> <p>You cannot appoint more than two proxies. If you do appoint two proxies to attend and vote for you, you must specify the proportion or number of votes that each of your two proxies can exercise. If you do not do that, each proxy may exercise half of your votes.</p> <p>If you have specified how your proxy is to vote on an item of business, your proxy must vote the way you have specified. Your proxy can only vote on the items of business that you are entitled to vote on.</p> <p>If you have specified how your proxy is to vote on an item of business, but your proxy does not attend the AGM – or does not vote on that item – then the Chair will vote as you have directed (in accordance with the voting intentions outlined below).</p> <p>If you wish to appoint a proxy, you are encouraged to do so online. If you wish to appoint a proxy using the Voting and Proxy Form, please be aware of current postal timeframes.</p>	<p><b>Online:</b> You can appoint a proxy online at <a href="https://au.investorcentre.mpms.mufg.com">https://au.investorcentre.mpms.mufg.com</a>.</p> <p>To log into that site you will need your HIN/SRN and the registered postcode (Australian address) or country (overseas address) for your shareholding.</p> <p>To appoint a proxy you will need to follow the instructions on the site and ensure the online form is submitted by <b>2:30pm (Melbourne time) on Tuesday, 19 May 2026</b>.</p> <p><b>Voting and Proxy Form:</b> To appoint a proxy please complete the Voting and Proxy Form by following the instructions on it. As outlined on the Voting and Proxy Form, you must complete Section B of Step 1, and Steps 2 and 3.</p> <p>If you do not complete Step 2 and do not give any voting directions to your proxy, they may vote as they choose (subject to the voting restrictions outlined in this notice).</p> <p>There are a number of different methods you can use to lodge your completed Voting and Proxy Form with the Company's share registry. Those methods are outlined on the Voting and Proxy Form.</p> <p>For your proxy appointment to be valid your completed Voting and Proxy Form must be received by the Company's share registry by <b>2:30pm (Melbourne time) on Tuesday, 19 May 2026</b>.</p>

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Option	Details	Instructions
<b>Vote online during the AGM</b>	<p>If you attend the AGM virtually by logging into the online portal at <a href="https://meetings.openbriefing.com/VEA26">https://meetings.openbriefing.com/VEA26</a>, you will be able to vote directly during the AGM.</p> <p>Voting on each item of business will be by poll. The Chair will open the poll shortly after the AGM commences and you will be able to vote at any time during the AGM and for a short time afterwards (you will be notified of how much time is left on the portal).</p> <p>If you have lodged a direct vote before the AGM and then vote online during the AGM, your direct vote lodged before the AGM will be cancelled.</p>	<p>When you log into the online portal, you will be required to register as a shareholder or proxy holder.</p> <p>If you are a shareholder, you will need your HIN/SRN and the registered postcode (Australian address) or country (overseas address) for your shareholding to register to vote and ask questions once you have logged in.</p> <p>If you are a proxy, you will need to provide your proxy number issued by the Company's share registry to register to vote once you log in. MUFG Corporate Markets, a division of MUFG Pension &amp; Market Services (<b>MUFG Corporate Markets</b>) will endeavour to provide confirmation of the proxy code to nominated proxyholders prior to the AGM. Alternatively, proxyholders can call the help line on 1300 554 474 or +61 1300 554 474 (outside Australia) on the day of the AGM to request confirmation of the proxy code.</p> <p>More detailed information on how to vote during the AGM is provided in the 'Online Meeting Guide' available online at: <a href="https://www.vivaenergy.com.au/investor-centre/general-meetings">https://www.vivaenergy.com.au/investor-centre/general-meetings</a>.</p>
<b>Vote in person</b>	You can vote by attending the AGM in person.	If you attend the AGM in person, you will need to register on the day. Registration will take place from 2:00pm (Melbourne time). To make registration easier, please bring your Voting and Proxy Form with you, which sets out your details and can be scanned for prompt registration. If you do not bring your Voting and Proxy Form with you, you will still be able to attend and vote at the AGM but representatives from MUFG Corporate Markets will need to verify your identity.

### What if I hold my shares jointly?

If you hold your Ordinary Shares jointly, you and the other holders may attend the AGM either in person or virtually. If:

- (a) more than one joint holder votes before the AGM, only the last vote validly lodged on the holding will be counted;
- (b) voting online during the AGM, only the first holder to register to join the AGM as a shareholder will be allowed to cast a vote; and
- (c) voting in person, only the vote of the holder first to register on the day of the AGM will be accepted.

# Important information for shareholders continued

## How can I ask questions?

Shareholders can ask or submit questions using one of the options below. Questions should be relevant to the AGM, the content of the Auditor's Report for the financial year ended 31 December 2025 or the conduct of the audit.

Option	Details
At the AGM	<p>Shareholders attending in person will have the opportunity to ask questions at the AGM.</p> <p>Shareholders attending online will have the opportunity to ask questions at the AGM via the online portal at <a href="https://meetings.openbriefing.com/VEA26">https://meetings.openbriefing.com/VEA26</a>.</p> <p>A telephone facility will also be available for shareholders (or their proxy, attorney or corporate representative) who prefer to ask questions verbally. To ask questions via the telephone facility, you can phone 1800 497 114 (within Australia) or +61 2 9189 1123 (outside Australia) and use your unique personal identification number (PIN). Your unique PIN is required for verification purposes and may be obtained by contacting MUFGE Corporate Markets on 1800 990 363 or +61 1800 990 363 (outside Australia) by 2:30pm (Melbourne time) on Tuesday, 19 May 2026.</p> <p>More detailed information on how to ask questions online or via the telephone facility during the AGM is provided in the 'Online Meeting Guide' available online at <a href="https://www.vivaenergy.com.au/investor-centre/general-meetings">https://www.vivaenergy.com.au/investor-centre/general-meetings</a>.</p>
Before the AGM	<p>Shareholders can submit questions before the AGM:</p> <ul style="list-style-type: none"><li>• online via <a href="https://au.investorcentre.mpms.mufg.com">https://au.investorcentre.mpms.mufg.com</a>. To log into that site you will need your HIN/SRN and the registered postcode (Australian address) or country (overseas address) for your shareholding; or</li><li>• by submitting the Question Form in accordance with the instructions on the Question Form.</li></ul> <p>In either case, your questions need to be received by the Company's share registry by 5:00pm (Melbourne time) on Thursday, 14 May 2026.</p>

## Corporate representatives

A body corporate who is a shareholder or proxy must appoint an individual as its corporate representative, if it wishes to attend and vote at the AGM. If you are a corporate representative, you will need to provide evidence of your appointment as a corporate representative with the Company's share registry prior to the AGM or have previously provided the Company with evidence of your appointment.

## Powers of attorney

If you appoint an attorney to attend and vote at the AGM on your behalf, or your Voting and Proxy Form is signed by an attorney, the power of attorney (or a certified copy) must be received by the Company's share registry by 2:30pm (Melbourne time) on Tuesday 19 May 2026, unless the power of attorney has previously been lodged with the Company's share registry. Powers of attorney may be submitted by post to the address for the lodgement of Voting and Proxy Forms outlined on the Voting and Proxy Form.

## Chair's voting intentions

The Chair intends to vote all available proxies in favour of items 2, 3 and 4. If you appoint the Chair as your proxy, or the Chair is taken to be appointed as your proxy, and you have not specified the way to vote on an item of business, the Chair will exercise your votes in favour of the relevant resolution (subject to the voting restrictions outlined in this Notice of Meeting).

## Chair as proxy

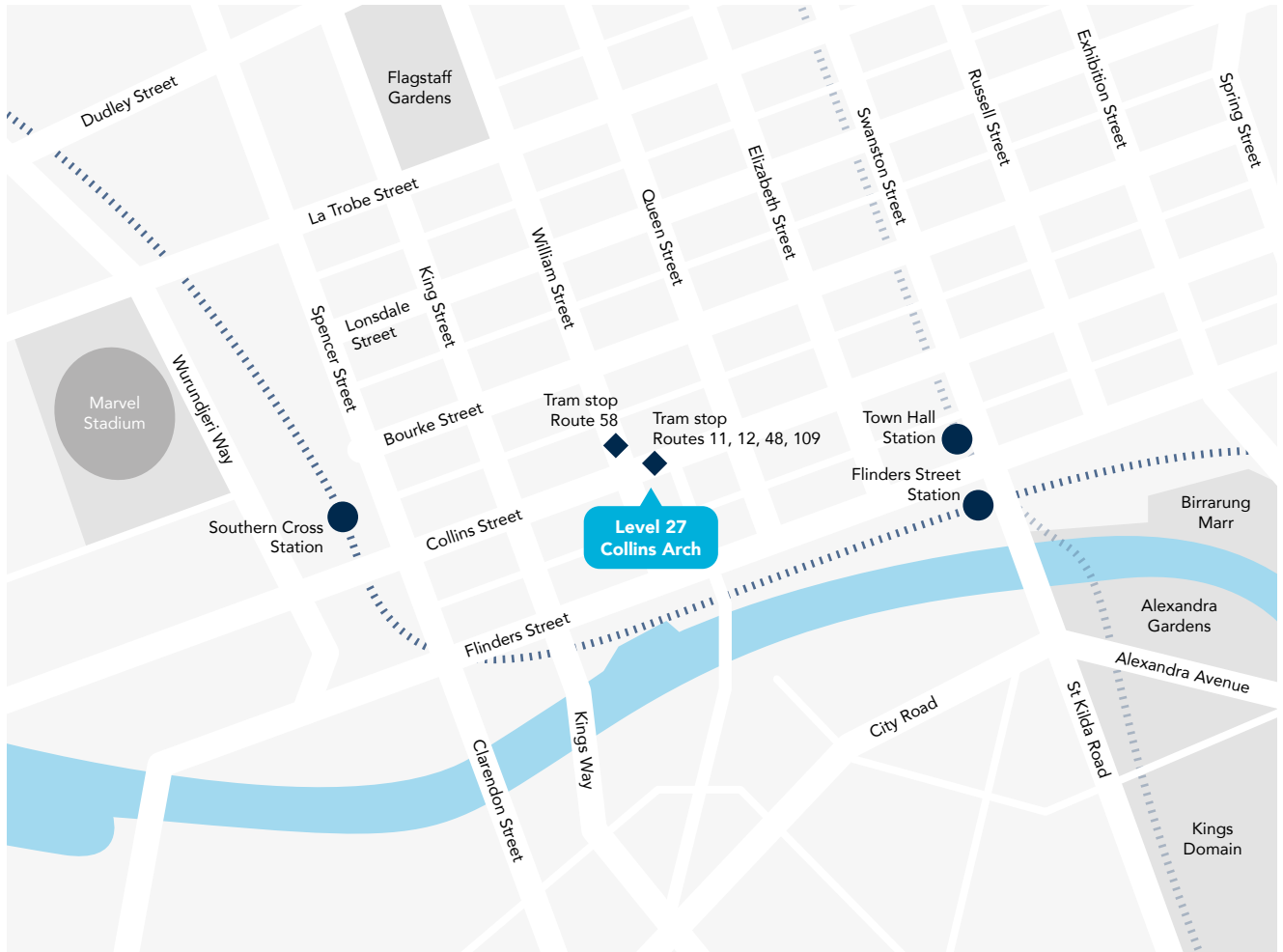
If you appoint the Chair as your proxy, or the Chair is taken to be appointed as your proxy, and you do not mark a voting box for items 2 to 4, then by signing and returning the Voting and Proxy Form or by appointing your proxy online you will be expressly authorising the Chair to exercise the proxy in respect of the relevant item (even though those items are connected with the remuneration of one or more of the Company's KMP).

## Receiving Company communications, including Notices of Meetings and Annual Reports

As a shareholder, you may elect to receive all communications from the Company (including Notices of Meetings and Annual Reports), free of charge, in hard-copy by post or electronically. To make that election, you must log into your online account <https://au.investorcentre.mpms.mufg.com> and elect your communications preference. If you have made an election previously, you will continue to receive Company communications in your elected manner. You can change your election at any time by logging into your online account at <https://au.investorcentre.mpms.mufg.com>. This Notice of Meeting and the 2025 Annual Report are also available on the Company's website at <https://www.vivaenergy.com.au/investor-centre>.

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## Getting to the AGM



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### Mallesons

Collins Arch  
Level 27, 447 Collins Street  
Melbourne VIC 3000

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EnergyAustralia

Viva Energy Group Limited

ACN 626 661 032

LODGE YOUR VOTE OR PROXY

ONLINE
https://au.investorcentre.mpms.mufg.com

BY MAIL
Viva Energy Group Limited
C/- MUFG Corporate Markets (AU) Limited
Locked Bag A14
Sydney South NSW 1235 Australia

BY FAX
+61 2 9287 0309

BY HAND
MUFG Corporate Markets (AU) Limited
Parramatta Square, Level 22, Tower 6,
10 Darcy Street, Parramatta NSW 2150

ALL ENQUIRIES TO
Telephone: 1300 554 474 Overseas: +61 1300 554 474



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VOTING AND PROXY FORM

I/We being a member(s) of Viva Energy Group Limited and entitled to attend and vote hereby appoint:

A VOTE DIRECTLY

elect to lodge my/our vote(s) directly (mark box)

in relation to the Annual General Meeting of the Company to be held at 2:30pm (AEST) on Thursday, 21 May 2026 (the Meeting) and at any adjournment or postponement of the Meeting.

You should mark either "for" or "against" for each item in Step 2. Do not mark the "abstain" box.

OR B APPOINT A PROXY

the Chair of the Meeting (mark box)

OR if you are NOT appointing the Chair of the Meeting as your proxy, please write the name and email of the person or body corporate you are appointing as your proxy

Name

Email

or failing the person or body corporate named, or if no person or body corporate is named, the Chair of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of the Company to be held at 2:30pm (AEST) on Thursday, 21 May 2026 (the Meeting) and at any postponement or adjournment of the Meeting.

The Meeting will be conducted as a hybrid event. You can participate by attending in person at Mallesons, Collins Arch, Level 27/447 Collins Street, Melbourne, Victoria 3000 or participate virtually (online) at https://meetings.openbriefing.com/VEA26 (refer to details in the Online Meeting Guide). To access the Notice of Annual General Meeting, please visit the Company's website https://www.vivaenergy.com.au/investor-centre/general-meetings.

Important for Resolutions 2 & 4: If the Chair of the Meeting is your proxy, either by appointment or by default, and you have not indicated your voting intention below, you expressly authorise the Chair of the Meeting to exercise the proxy in respect of Resolutions 2 & 4, even though the Resolutions are connected directly or indirectly with the remuneration of a member of the Company's Key Management Personnel (KMP).

The Chair of the Meeting intends to vote undirected proxies in favour of each item of business.

VOTING DIRECTIONS

Voting and Proxy Forms will only be valid and accepted by the Company if they are signed and received no later than 48 hours before the Meeting.

Please read the voting instructions overleaf before marking any boxes with an X

Resolutions

Table with 2 columns of resolutions (2, 3a, 3b, 3c, 4) and 3 columns of voting options (For, Against, Abstain\*) with checkboxes.

\* If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a poll and your votes will not be counted in computing the required majority on a poll. If you Vote Directly, you should mark either "for" or "against" for each item - do not mark the "abstain" box as your vote for that item will be invalid.

SIGNATURE OF SHAREHOLDERS - THIS MUST BE COMPLETED

Signature lines for Shareholder 1 (Individual), Joint Shareholder 2 (Individual), Joint Shareholder 3 (Individual), Sole Director and Sole Company Secretary, Director/Company Secretary (Delete one), Director.

This form should be signed by the shareholder. If a joint holding, either shareholder may sign. If signed by the shareholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the Corporations Act 2001 (Cth).

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STEP 1 Please mark either A or B

STEP 2

STEP 3



## HOW TO COMPLETE THIS SHAREHOLDER VOTING AND PROXY FORM

### YOUR NAME AND ADDRESS

This is your name and address as it appears on the Company's share register. If this information is incorrect, please make the correction on the form. Shareholders sponsored by a broker should advise their broker of any changes. **Please note: you cannot change ownership of your shares using this form.**

### VOTING UNDER SECTION A – VOTE DIRECTLY

If you mark the box in Section A of Step 1 you are indicating that you wish to vote directly. If you do this, please only mark either "For" or "Against" for each item in Step 2. Do not mark the "Abstain" box. If you mark the "Abstain" box for an item, your vote for that item will be invalid.

If you mark the boxes in both Section A and Section B, you will be taken to have voted directly and any instructions given in relation of the appointment of a proxy will have no effect.

If you do not mark a box in Section A or Section B, you will be taken to have appointed the person named in the form as proxy. If no person is named, the Chair of the Meeting will be deemed your appointed proxy.

If you have lodged a direct vote, and then vote at the virtual Meeting, your direct vote will be cancelled.

Custodians and nominees may, with the share registry's consent, identify on the Voting and Proxy Form the total number of votes in each of the categories "For" and "Against" and their votes will be valid.

The Chair's decision as to whether a direct vote is valid is conclusive.

### VOTING UNDER SECTION B – APPOINTMENT OF PROXY

If you wish to appoint the Chair of the Meeting as your proxy, mark the box in Section B of Step 1. If you wish to appoint someone other than the Chair of the Meeting as your proxy, please write the name and email of that individual or body corporate in Step 1. If you leave this section blank, the Chair of the Meeting will be your proxy. A proxy need not be a shareholder of the Company.

### DEFAULT TO CHAIR OF THE MEETING

Any directed proxies that are not voted on a poll at the Meeting will default to the Chair of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chair of the Meeting will be voted according to the instructions set out in this Voting and Proxy Form, including where the Resolutions are connected directly or indirectly with the remuneration of KMP.

### VOTES ON ITEMS OF BUSINESS – PROXY APPOINTMENT

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid. If you wish to appoint a Director (other than the Chair) or a member of the KMP or their closely related parties as your proxy, you must specify how they should vote on resolutions 2 & 4 by marking the appropriate box (For, Against, Abstain). If you do not specify how your proxy should vote, your proxy will not be able to vote on resolutions 2 & 4.

### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Voting and Proxy Form may be obtained by telephoning the Company's share registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- on each of the first Voting and Proxy Form and the second Voting and Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- return both forms together.

### SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

**Individual:** where the holding is in one name, the holder must sign.

**Joint Holding:** where the holding is in more than one name, either shareholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

### CORPORATE REPRESENTATIVES

If a representative of the corporation is to attend the Meeting virtually the appropriate "Certificate of Appointment of Corporate Representative" must be received at support@cm.mpms.mufg.com prior to admission in accordance with the Notice of Annual General Meeting. A form of the certificate may be obtained from the Company's share registry or online at [www.mpms.mufg.com/en/mufg-corporate-markets](http://www.mpms.mufg.com/en/mufg-corporate-markets).

### LODGEMENT OF A VOTING AND PROXY FORM

This Voting and Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **2:30pm (AEST) on Tuesday, 19 May 2026**, being not later than 48 hours before the commencement of the Meeting. Any Voting and Proxy Form received after that time will not be valid for the scheduled Meeting.

Voting and Proxy Forms may be lodged using the reply paid envelope or:



#### ONLINE

<https://au.investorcentre.mpms.mufg.com>

Login to the Investor Centre using the holding details as shown on the Voting/Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" - Securityholder Reference Number (SRN) or Holder Identification Number (HIN).



#### BY MOBILE DEVICE

Our voting website is designed specifically for voting online. You can now lodge your vote by scanning the QR code adjacent or enter the voting link

<https://au.investorcentre.mpms.mufg.com> into your mobile device. Log in using the Holder Identifier and postcode for your shareholding.

#### QR Code



To scan the QR code, use the camera app on your mobile device. If your device does not support this, you may need to download a free QR code reader app.



#### BY MAIL

Viva Energy Group Limited  
C/- MUFG Corporate Markets (AU) Limited  
Locked Bag A14  
Sydney South NSW 1235  
Australia



#### BY FAX

+61 2 9287 0309



#### BY HAND

delivering it to MUFG Corporate Markets (AU) Limited\*  
Parramatta Square  
Level 22, Tower 6  
10 Darcy Street  
Parramatta NSW 2150

\* During business hours (Monday to Friday, 9:00am–5:00pm)

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EnergyAustralia

Viva Energy Group Limited

ACN 626 661 032

LODGE YOUR QUESTIONS

ONLINE
https://au.investorcentre.mpms.mufg.com

BY MAIL
Viva Energy Group Limited
C/- MUFG Corporate Markets (AU) Limited
Locked Bag A14
Sydney South NSW 1235 Australia

BY FAX
+61 2 9287 0309

BY HAND
MUFG Corporate Markets (AU) Limited
Parramatta Square, Level 22, Tower 6,
10 Darcy Street, Parramatta NSW 2150

ALL ENQUIRIES TO
Telephone: 1300 554 474 Overseas: +61 1300 554 474



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The Annual General Meeting (the Meeting) of Viva Energy Group Limited (the Company) will be held at 2:30pm (AEST) on Thursday, 21 May 2026. Shareholders who are unable to attend the Meeting, or who prefer to register questions in advance, are invited to submit questions by completing and returning this form. Questions should be relevant to the business of the Meeting, as outlined in the accompanying Notice of Meeting and Explanatory Notes. If your question is for the Company's auditor, it should be relevant to the content of the auditor's report, or the conduct of the audit of the financial report.

This form must be received by the Company's share registrar, MUFG Corporate Markets (AU) Limited, by 5:00pm (AEST) on Thursday, 14 May 2026.

During the course of the Meeting, the Chair of the Meeting will endeavour to address the themes most frequently raised by Shareholders. However, there may not be sufficient time available at the meeting to address all topics raised. Please note that individual responses will not be sent to Shareholders. Shareholders may also ask questions at the Meeting.

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QUESTIONS

Please tick if your question is directed to the Auditor

1.

2.

3.

4.

5.

# Online Meeting Guide

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## Before you begin

Ensure your browser is compatible. Check your current browser by going to the website: **[whatismybrowser.com](https://whatismybrowser.com)**

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Supported browsers are:

- Chrome – Version 44 & 45 and after
- Edge – 92.0 and up

**To attend and vote you must have your shareholder number and registered postcode (Australian address) or country (overseas address).**

Appointed Proxy: Your proxy number will be provided by MUFG before the meeting.

**Please make sure you have this information before proceeding.**

# Online Meeting Guide

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Welcome to the MUFG Corporate Markets  
A division of MUFG Pension & Market Services

Please register your details to participate

Full Name

Mobile (e.g. 022 123 1234)

Email

I am a...

I have read and accept the [Terms & Conditions](#)

**REGISTER AND WATCH MEETING**

Help Number: 1800 990 363

## Step 1

Open your web browser and go to <https://meetings.openbriefing.com/VEA26>

## Step 2

Log in to the portal using your full name, mobile number and email address.

Please read and accept the terms and conditions before clicking on the **'Register and Watch Meeting'** button.

- On the left – a live webcast of the Meeting starts automatically once the meeting has commenced. If the webcast does not start automatically please press the play button and ensure the audio on your computer or device is turned on.
- On the right – the presentation slides that will be addressed during the Meeting
- At the bottom – buttons for 'Get a Voting Card', 'Ask a Question' and a list of company documents to download

**Note:** If you close your browser, your session will expire and you will need to re-register. If using the same email address, you can request a link to be emailed to you to log back in.

## 1. Get a Voting Card

To register to vote – click on the 'Get a Voting Card' button.

This will bring up a box which looks like this.

**Voting Card**

Please provide your Shareholder or Proxy details

**SHAREHOLDER DETAILS**

Shareholder Number

Post Code

**SUBMIT DETAILS AND VOTE**

OR

**PROXY DETAILS**

Proxy Number

**SUBMIT DETAILS AND VOTE**

If you are an individual or joint shareholder you will need to register and provide validation by entering your shareholder number and registered postcode (Australian address) or country (overseas address).

If you are an appointed Proxy, please enter the Proxy Number issued by MUFG in the PROXY DETAILS section. Then click the **'SUBMIT DETAILS AND VOTE'** button.

Once you have registered, your voting card will appear with all of the resolutions to be voted on by shareholders at the Meeting (as set out in the Notice of Meeting). You may need to use the scroll bar on the right hand side of the voting card to view all resolutions.

Shareholders and proxies can submit either a Full Vote or Partial Vote.



**+**  
Get a Voting Card

**?**  
Ask a Question

**Downloads**

- Notice of meeting
- Annual report
- Online Guide

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SAMPLE
\*\*\*\*\*7133
✕

### Voting Card

Please complete your vote by selecting the required voting instruction (For, Against or Abstain) for each resolution. If you would like to complete a partial vote, please specify the number of votes for each resolution in the Partial Vote section. Proxy holder votes will only be applied to discretionary (undirected) votes. Directed votes will be applied as per the the shareholder's voting instructions.

Full Vote

Partial Vote

**Resolution 1A**  For  Against  Abstain

AMENDMENT TO THE CONSTITUTION

**SUBMIT VOTE**

### Full Votes

To submit a full vote on a resolution ensure you are in the **'Full Vote'** tab. Place your vote by clicking on the **'For'**, **'Against'**, or **'Abstain'** voting buttons.

### Partial Votes

To submit a partial vote on a resolution ensure you are in the **'Partial Vote'** tab. You can enter the number of votes (for any or all) resolution/s. The total amount of votes that you are entitled to vote for will be listed under each resolution. When you enter the number of votes it will automatically tally how many votes you have left.

**Note:** If you are submitting a partial vote and do not use all of your entitled votes, the un-voted portion will be submitted as No Instruction and therefore will not be counted.

Once you have finished voting on the resolutions scroll down to the bottom of the box and click on the **'Submit Vote'** or **'Submit Partial Vote'** button.

**Note:** You can close your voting card without submitting your vote at any time while voting remains open. Any votes you have already made will be saved for the next time you open up the voting card. The voting card will appear on the bottom left corner of the webpage. The message **'Not yet submitted'** will appear at the bottom of the page.

You can edit your voting card at any point while voting is open by clicking on **'Edit Card'**. This will reopen the voting card with any previous votes made.

# Online Meeting Guide *continued*

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## 2. How to ask a question

**Note:** Only verified Shareholders, Proxyholders and Corporate Representatives are eligible to ask questions.

If you have yet to obtain a voting card, you will be prompted to enter your shareholder number and registered postcode (Australian address) or country (overseas address), or proxy details before you can ask a question. To ask a question, click on the 'Ask a Question' button either at the top or bottom of the webpage.

The 'Ask a Question' box will pop up and you have the option to type in a written question or ask an audio question over the phone line.

**Ask a Question**

Please provide your Shareholder or Proxy details

**SHAREHOLDER DETAILS**

Shareholder Number  Post Code

**SUBMIT DETAILS AND ASK A QUESTION**

OR

**PROXY DETAILS**

Proxy Number

**SUBMIT DETAILS AND ASK A QUESTION**

In the 'Regarding' section click on the drop down arrow and select the category/resolution for your question.

Click in the 'Question' section and type your question and click on 'Submit'.

A 'View Questions' box will appear where you can view your questions at any point. Only you can see the questions you have asked.

If your question has been answered and you would like to exercise your right of reply, you can submit another question.

Note, the company will do their best to address all questions.

**View Questions**

Your submitted questions can be viewed below.  
We will endeavour to answer all questions during the Meeting.

**When will this meeting be held?**

Asked regarding *General Business*

Asked at: 9:41 AM Updated: 9:41 AM

**OPEN COMMENTS**

**SUBMIT ANOTHER QUESTION**

## 3. Downloads

View relevant documentation in the Downloads section.

## 4. Voting closing

Voting will end 5 minutes after the close of the Meeting.

At the conclusion of the Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide screens advising the remaining voting time. If you have not submitted your vote, you should do so now.

Once voting has been closed all submitted voting cards cannot be changed.

## Phone Participation

### What you will need

- a) Land line or mobile phone
- b) The name of your holding/s
- c) To obtain your unique PIN, please contact MUFG on +61 1800 990 363.

### Joining the Meeting via Phone

#### Step 1

From your land line or mobile device,  
call: 1800 497 114 (within Australia)  
+61 2 9189 1123 (International)

#### Step 2

You will be greeted with a welcome message and provided instructions on how to participate in the Meeting. Please listen to the instructions carefully.

At the end of the welcome message you will be asked to enter your **PIN** followed by the hash key. This will verify you as a holder and allow you to ask a question and vote on the resolutions at the Meeting.

#### Step 3

You will be greeted by a moderator. Once the moderator has verified your details you will then be placed into a waiting room and will hear music playing.

Note, If your holding cannot be verified by the moderator, you will attend the Meeting as a visitor and will not be able to vote or ask a question.

#### Step 4

At the commencement of the Meeting, you will be admitted to the Meeting where you will be able to listen to proceedings.

### Asking a Question

#### Step 1

When the Chair calls for questions on each resolution, you will be asked to **press \*1** on your keypad should you wish to raise your hand to ask a question.

#### Step 2

The moderator will ask you what item of business your question relates to. Let the moderator know if your question relates to General Business or the Resolution number.

Your question will be taken over the phone by the moderator, and will then be put into the online queue.

You will also be asked if you have any additional questions.

#### Step 3

When it is your time to ask your question, you will hear an auto prompt that your line has been unmuted and you can then start speaking.

Note, if at any time you no longer wish to ask your question, you can lower your hand by **pressing \*1** on your key pad. If you also joined the Meeting online, we ask that you mute your laptop or desktop device while you ask your question.

#### Step 4

Your line will be muted once your question has been answered.

### Contact us

#### Australia

T +61 1800 990 363