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SHAPE Australia Corporation Limited  
ABN 14 654 729 352

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Phone: 02 9906 6977  
Visit: [shape.com.au](http://shape.com.au)

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Level 11, 155 Clarence Street  
Sydney NSW 2000  
Warrang, Eora Nation

## NOTICE OF ANNUAL GENERAL MEETING

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**TAKE NOTICE** that the Annual General Meeting of Shareholders of SHAPE Australia Corporation Limited (SHAPE or the **Company**) will be held at the time, date and place specified below:

**Date:** Tuesday 28 October 2025

**Time:** 2.00pm (AEDT)

**Place:** SHAPE Australia Corporation Limited, Level 11, 155 Clarence Street, Sydney, NSW, 2000

*Shareholders are invited to attend the Annual General Meeting (AGM) in person or by joining the live meeting online by registering in advance here*

[https://us02web.zoom.us/webinar/register/WN\\_QbcVafKUTomBDSd3VOyYkw](https://us02web.zoom.us/webinar/register/WN_QbcVafKUTomBDSd3VOyYkw)

*Shareholders joining the AGM will have the ability to vote and submit written questions during the meeting. Shareholders may also submit written questions in advance as per the instructions detailed on page 4 of this Notice.*

*For the avoidance of doubt, Shareholders attending the AGM online will be unable to vote during the meeting, it is a means to allow Shareholders and others to view the proceedings only.*

The Explanatory Statement to this Notice provides additional information on the matters to be considered at the AGM. The Explanatory Statement and the Proxy Form part of this Notice. The Notice (including the Explanatory Statement and all annexures) should be read in its entirety.

## BUSINESS OF THE MEETING

Shareholders are invited to consider the following items of business at the Annual General Meeting:

### Ordinary Business

Agenda Item 1	Financial and Related Reports
Description	To receive and consider the Financial Report of the Company and its controlled entities and the related Directors' and Auditor's Reports in respect of the financial year ended 30 June 2025.

Resolution 1	Adoption of Remuneration Report (Non-binding resolution)
Resolution (Advisory)	<p>To consider and, if thought fit, pass the following Resolution as an <b>advisory</b> resolution:</p> <p><i>"THAT the Remuneration Report of the Company and its controlled entities for the year ended 30 June 2025 be adopted."</i></p> <p><b>Note:</b> This Resolution is advisory only and does not bind the Company or the Directors.</p>
Voting Exclusion Statement	<p>In accordance with sections 250BD(1) and 250R(4) of the Corporations Act, no member of the Key Management Personnel (KMP) of the Company details of whose remuneration are included in the Remuneration Report, or a member of the KMP of the Company at the date of the Meeting acting as proxy or a Closely Related Party of any such member may vote on Resolution 1.</p> <p>However, in accordance with the Corporations Act, a person described above may vote on Resolution 1 if:</p> <ul style="list-style-type: none"> <li>it is cast by such person as proxy for a person who is permitted to vote, in accordance with the direction specified on the Proxy Form how to vote; or</li> <li>it is cast by the Chair of the Meeting as proxy for a person who is permitted to vote, in accordance with an express direction specified on the Proxy Form to vote as the proxy decides even though the Resolution is connected directly or indirectly with the remuneration of a member of the KMP of the Company.</li> </ul> <p>If the Chair of the Meeting is appointed as a proxy for a person who is permitted to vote on Resolution 1, the Chair will vote any proxies which do not indicate on their Proxy Form the way the Chair must vote, in favour of Resolution 1.</p>

Resolution 2	Re-election of Gregory Miles as a Director
Resolution (Ordinary)	<p>To consider and, if thought fit, pass the following Resolution as an <b>ordinary</b> resolution:</p> <p><i>"THAT Gregory Miles who retires as a Director of the Company in accordance with ASX Listing Rule 14.5 and clause 10.2(b) of the Constitution and, being eligible, offers himself for re-election, be re-elected as a Director of the Company."</i></p>

<b>Resolution 3</b>	<b>Election of Peter Massey as a Director</b>
<b>Resolution (Ordinary)</b>	To consider and, if thought fit, pass the following Resolution as an <b>ordinary</b> resolution: <i>"THAT Peter Massey who retires as a Director of the Company in accordance with ASX Listing Rule 14.4 and clause 10.2(d) of the Constitution and, being eligible, offers himself for re-election, be re-elected as a Director of the Company."</i>

Dated: 26 September 2025

**By order of the Board of SHAPE**

**Elizabeth Spooner**  
**Joint Company Secretary**

## QUESTIONS FROM SHAREHOLDERS

In order to provide an equal opportunity for all Shareholders to ask questions of the Board, we ask you to submit in writing any questions to the Company or to the Company's auditor, SW Audit, in relation to the conduct of the external audit for the year ended 30 June 2025, or the content of its audit report.

Please send your questions to the Company Secretary at [meetings@confidantpartners.com.au](mailto:meetings@confidantpartners.com.au)

Written questions must be received by no later than **2.00pm (AEDT) on Tuesday 21 October 2025**.

Your questions should relate to matters that are relevant to the business of the Annual General Meeting, as outlined in this Notice of Meeting and Explanatory Statement.

In accordance with the *Corporations Act 2001* (Cth) and the Company's policy, a reasonable opportunity will also be provided to Shareholders attending the Annual General Meeting to ask questions about, or make comments upon, matters in relation to the Company including the Remuneration Report.

During the course of the Annual General Meeting, the Chairman will seek to address as many Shareholder questions as reasonably practicable, and where appropriate, will give a representative of the auditor the opportunity to answer written questions addressed to it. However, there may not be sufficient time to answer all questions at the Annual General Meeting. Please note that individual responses may not be sent to Shareholders.

## VOTING INFORMATION

### Voting by proxy

- (a) A Shareholder entitled to attend and vote at the Annual General Meeting may appoint one proxy or, if the Shareholder is entitled to cast two or more votes at the Meeting, two proxies, to attend and vote instead of the Shareholder.
- (b) Where two proxies are appointed to attend and vote at the Meeting, each proxy may be appointed to represent a specified proportion or number of the Shareholder's voting rights at the Meeting.
- (c) A proxy need not be a Shareholder of the Company.
- (d) A proxy may be an individual or a body corporate. If a body corporate is appointed, the Proxy Form must indicate the full name of the body corporate and the full name or title of the individual representative of the body corporate for the Meeting.
- (e) A proxy form accompanies this Notice. If a Shareholder wishes to appoint more than one proxy, they may make a copy of the Proxy Form attached to this Notice. For the Proxy Form to be valid it must be received together with the power of attorney or other authority (if any) under which the form is signed, or a (notarially) certified copy of that power of authority by 2.00 pm (AEDT) on Sunday 26 October 2025:

**Online** [www.votingonline.com.au/shaagm2025](http://www.votingonline.com.au/shaagm2025)

**By post** Boardroom Pty Limited  
GPO Box 3993  
Sydney NSW 2001

**By facsimile** +61 9290 9655

### Voting and other entitlements at the Annual General Meeting

A determination has been made by the Board of the Company under regulation 7.11.37 of the *Corporations Regulations* 2001 that Shares in the Company which are on issue at **2.00pm (AEDT) on Sunday, 26 October 2025** will be taken to be held by the persons who held them at that time for the purposes of the Annual General Meeting (including determining voting entitlements at the Meeting).

### Proxy voting by the Chairman

The *Corporations Amendment (Improving Accountability on Director and Executive Remuneration) Act* 2011 (Cth), imposes prohibitions on Key Management Personnel and their Closely Related Parties from voting their Shares (or voting undirected proxies) on, amongst other things, remuneration matters.

However, the Chairman of a Meeting may vote an undirected proxy (i.e. a proxy that does not specify how it is to be voted), provided the Shareholder who has lodged the proxy has given an express voting direction to the Chairman to exercise the undirected proxy, even if the resolution is connected with the remuneration of a member of Key Management Personnel. If you complete a Proxy Form that authorises the Chairman of the Meeting to vote on your behalf as proxy, and you do not mark any of the boxes so as to give him directions about how your vote should be cast, then you will be taken to have expressly authorised the Chairman to exercise your proxy on Resolution 1. In accordance with this express authority provided by you, the Chairman will vote in favour of Resolution 1. If you wish to appoint the Chairman of the Meeting as your proxy, and you wish to direct him how to vote, please tick the appropriate boxes on the form. If you appoint as your proxy any Director of the Company, except the Chairman, or any other Key Management Personnel or any of their Closely Related Parties and you do not direct your proxy how to vote on Resolution 1, they will not vote your proxy on that item of business.

The Company's Chairman, Mr Greg Miles, will chair the Meeting and intends to vote all available undirected proxies in favour of each item of business.

**EXPLANATORY STATEMENT  
TO NOTICE OF 2025 ANNUAL GENERAL MEETING**

<b>Agenda Item 1</b>	<b>Financial and Related Reports</b>
<b>Explanation</b>	<p>Section 317 of the Corporations Act requires the Company's financial report, directors' report and auditor's report for the financial year ended 30 June 2025 to be laid before the Company's 2025 Annual General Meeting. There is no requirement for a formal resolution on this item.</p> <p>The financial report contains the financial statements of the consolidated entity consisting of SHAPE Australia Corporation Limited and its controlled entities.</p> <p>As permitted by the Corporations Act, a printed copy of the Company's 2025 Annual Report has been sent only to those Shareholders who have elected to receive a printed copy. A copy of the 2025 Annual Report is available from the Company's website (<a href="https://shape.com.au/">https://shape.com.au/</a>).</p> <p>The Chairman of the meeting will allow a reasonable opportunity at the Meeting for Shareholders to ask questions. Shareholders will also be given a reasonable opportunity at the Meeting to ask the Company's auditor, SW Audit, questions about the conduct of its audit, the preparation and content of its audit report, the accounting policies adopted by the Company and the independence of SW Audit in relation to the conduct of the audit.</p>

<b>Resolution 1</b>	<b>Adoption of Remuneration Report (non-binding resolution)</b>
<b>Explanation</b>	<p>Shareholders are asked to adopt the Company's Remuneration Report. The Remuneration Report is set out in the Company's 2025 Annual Report and is available from the Company's website (<a href="https://shape.com.au/">https://shape.com.au/</a>).</p> <p>The Corporations Act requires that at a listed Company's annual general meeting, a resolution that the remuneration report be adopted must be put to the Shareholders. However, such a resolution is advisory only and does not bind the Directors of the Company.</p> <p>The Remuneration Report sets out the Company's remuneration arrangements for Key Management Personnel of the Company. The Remuneration Report is part of the Directors' Report contained in the annual financial report of the Company for the financial year ending 30 June 2025.</p> <p>A reasonable opportunity will be provided to ask questions about, and make comments on, the Remuneration Report at the Annual General Meeting.</p> <p><b>Voting Restrictions</b></p> <p>Members of the Key Management Personnel and their proxies and Closely Related Parties are restricted from voting on a resolution put to Shareholders that the Remuneration Report of the Company be adopted. Key Management Personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Director (whether executive or otherwise) of that entity.</p>

	<p>The Voting Restriction does not apply where:</p> <p>A) The Chairman or any other member of the Key Management Personnel is appointed in writing (by a Shareholder who is not a member of the Key Management Personnel or a Closely Related Party of Key Management Personnel) as a proxy with specific instructions on how to vote on a resolution to adopt the Remuneration Report of the Company; or</p> <p>B) B) the Chairman is appointed in writing (by a Shareholder who is not Key Management Personnel or a Closely Related Party of Key Management Personnel) as a proxy with no specific instructions on how to vote on a non-binding shareholder vote on remuneration, where the Shareholder provides express authorisation for the Chairman to do so.</p> <p>Shareholders should be aware that any undirected proxies given to the Chairman will be cast by the Chairman and counted in favour of the Resolutions of this Meeting, including this Resolution 1, subject to compliance with the Corporations Act.</p>
<b>Board Recommendation</b>	As the resolution relates to matters including the remuneration of the Directors, the Board, as a matter of corporate governance and in accordance with the spirit of section 250R(4) Corporations Act, makes no recommendation regarding this resolution.
<b>Chairman's available proxies</b>	The Chairman of the Meeting intends to vote all available proxies in favour of this Resolution.

<b>Resolution 2</b>	<b>Re-election of Gregory Miles as Director</b>
<b>Explanation</b>	<p>Clause 10.2(b) of the Constitution and ASX Listing Rules 14.5 requires at least one Director to stand for re-election at each AGM. The Director who has held office as a Director the longest period of time since his or her last election or appointment to that office should stand for re-election. If two or more Directors have held office for the same period of time, the Director to stand for re-election will be as agreed between the Directors.</p> <p>Gregory Miles, who was appointed to the Board on 1 September 2022, retires at the 2025 Annual General Meeting, and being eligible under clause 10.2(b) of the Constitution, offers himself for re-election as a Director.</p>
<b>About Gregory Miles</b>	<p>Greg has over 35 years' experience in property investment, development and construction, as well as equity capital markets and financial reporting, including 23 years with Westfield/Scentre Group. Prior to leaving Scentre Group, Greg was President and Chief Operating Officer of Westfield US (2012-2015) and for four years was Chief Operating Officer of Scentre Group.</p> <p>Greg was the Chairman and Non-Executive Director of RAM Property Funds Management Limited (responsible entity of RAM Essential Services Property Fund (ASX: REP)) and a Director of IP Generation.</p>

	<p>Greg brings a wealth of experience in leading large multi-disciplinary teams across geographies and demonstrated strategic skills that are well suited to the next phase of SHAPE's growth.</p> <p>Greg is considered an independent director under the Company's definition of independence.</p>
<b>Board Recommendation</b>	The Board, with Gregory Miles abstaining, recommends that Shareholders vote in favour of this Resolution.
<b>Chairman's available proxies</b>	The Chairman of the Meeting intends to vote all available proxies in favour of this Resolution.

<b>Resolution 3</b>	<b>Re-election of Peter Massey as Director</b>
<b>Explanation</b>	<p>Clause 10.2(d) of the Company's Constitution requires a Director appointed to fill a casual vacancy to retire from office at the next annual general meeting following their appointment and permits that Director to be eligible for re-election at that meeting.</p> <p>Peter Massey, who was appointed to the Board on 20 August 2025, retires at the 2025 Annual General Meeting, and being eligible under clause 10.2(d) of the Constitution, offers himself for re-election as a Director.</p>
<b>About Peter Massey</b>	<p>Peter brings over 20 years of expertise in merger and acquisitions with transaction values of more than A\$1billion, as well as in governance, executive leadership, and domestic and international strategy. His extensive experience spans a variety of challenging environments across the construction and engineering sectors, including property, facilities management, Defence, oil and gas, mining and power, utilities, telecommunications, and infrastructure.</p> <p>Throughout his career, Peter has held senior leadership roles across the Australia-New Zealand (ANZ) region, the Americas, and Asia. Notably, he has served as Managing Director and Chief Executive Officer of Calibre Group, where he successfully positioned the company as a leading player in engineering and project delivery and increased shareholder value through strategic acquisitions and divestments. He has also held the roles of Executive Vice President Finance and Chief Financial Officer at Transfield Americas, and President and Chief Executive Officer at Flint Transfield Services Canada. Peter is considered an independent director under the Company's definition of independence.</p>
<b>Board Recommendation</b>	The Board, with Mr Massey abstaining, recommends that Shareholders vote in favour of this Resolution.
<b>Chairman's available proxies</b>	The Chairman of the Meeting intends to vote all available proxies in favour of this Resolution.

GLOSSARY	
<b>AEDT</b>	Australian Eastern Daylight Savings Time as observed in Sydney, New South Wales.
<b>AGM or Meeting</b>	The annual general meeting of the Company to be held at the time and place specified in the Notice.
<b>ASX</b>	ASX Limited (ACN 008 624 691) and where the context permits, Australian Securities Exchange operated by ASX Limited.
<b>Auditor's Report</b>	The auditor's report of SW Audit as included in the Financial Report dated 20 August 2025.
<b>Board</b>	The Board of Directors of the Company.
<b>Chairman or Chair</b>	Chairman or Chair of the annual general meeting.
<b>Closely Related Party (of a member of KMP of an entity)</b>	<p>A closely related party of a member of the Key Management Personnel means:</p> <ul style="list-style-type: none"> <li>A) A spouse or child of the member;</li> <li>B) A child of the member's spouse;</li> <li>C) A dependant of the member or the member's spouse;</li> <li>D) Anyone else who is one of the member's family and may be expected to influence the member, or be influenced by the member, in the member's dealing with the entity;</li> <li>E) A company the member controls; or</li> <li>F) A person prescribed by the Corporate Regulations.</li> </ul>
<b>Company or SHAPE</b>	SHAPE Australia Corporation Limited ACN 654 729 352.
<b>Constitution</b>	The Constitution of the Company.
<b>Corporations Act</b>	Corporations Act 2001 (Cth) as amended from time to time.
<b>Director</b>	A Director of the Board of SHAPE.
<b>Explanatory Statement</b>	The explanatory statement accompanying and forming part of the Notice.
<b>Financial Report</b>	The 2025 Annual Report to Shareholders for the period ended 30 June 2025 as lodged by the Company with ASX on 20 August 2025.
<b>Key Management Personnel or KMP</b>	This has the same meaning as in the accounting standards and broadly includes those persons having authority and responsibility for planning, directing and controlling the activities of the Company, directly or indirectly, including any Director (whether executive or otherwise) of the Company.
<b>Listing Rules</b>	The Listing Rules of the ASX.
<b>Notice</b>	The notice of meeting of the Company, including the accompanying Explanatory Statement.



<b>Ordinary Resolution</b>	Resolution that can only be passed if at least 50% of the total votes cast by Shareholders entitled to vote on the resolution are voted in its favour at the meeting.
<b>Proxy Form</b>	The proxy form attached to this Notice.
<b>Share</b>	A fully paid ordinary share in the capital of the Company.
<b>Shareholder</b>	Holder of at least one Share of the Company.
<b>Share Registry</b>	Boardroom Pty Limited



#### All Correspondence to:

- ✉ **By Mail** Boardroom Pty Limited  
GPO Box 3993  
Sydney NSW 2001 Australia
- 📠 **By Fax:** +61 2 9290 9655
- 💻 **Online:** [www.boardroomlimited.com.au](http://www.boardroomlimited.com.au)
- ☎ **By Phone:** (within Australia) 1300 737 760  
(outside Australia) +61 2 9290 9600

## YOUR VOTE IS IMPORTANT

For your vote to be effective it must be recorded **before 2:00pm (AEDT) on Sunday 26 October 2025.**

### 🖥 TO APPOINT A PROXY ONLINE

### 📱 BY SMARTPHONE

**STEP 1: VISIT** <https://www.votingonline.com.au/shaagm2025>

**STEP 2: Enter your Postcode OR Country of Residence (if outside Australia)**

**STEP 3: Enter your Voting Access Code (VAC):**



Scan QR Code using smartphone  
QR Reader App

### 📄 TO VOTE BY COMPLETING THE PROXY FORM

#### STEP 1: APPOINTMENT OF PROXY

Indicate who you want to appoint as your Proxy.

If you wish to appoint the Chair of the Meeting as your proxy, mark the box. If you wish to appoint someone other than the Chair of the Meeting as your proxy, please write the full name of that individual or body corporate. If you leave this section blank, or your named proxy does not attend the meeting, the Chair of the Meeting will be your proxy. A proxy need not be a securityholder of the company. Do not write the name of the issuer company or the registered securityholder in the space.

##### Appointment of a Second Proxy

You are entitled to appoint up to two proxies to attend the meeting and vote. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by contacting the company's securities registry or you may copy this form.

To appoint a second proxy, you must:

- complete two Proxy Forms. On each Proxy Form state the percentage of your voting rights or the number of securities applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded.
- return both forms together in the same envelope.

#### STEP 2: VOTING DIRECTIONS TO YOUR PROXY

To direct your proxy how to vote, mark one of the boxes opposite each item of business. All your securities will be voted in accordance with such a direction unless you indicate only a portion of securities are to be voted on any item by inserting the percentage or number that you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item for all your securities your vote on that item will be invalid.

##### Proxy which is a Body Corporate

Where a body corporate is appointed as your proxy, the representative of that body corporate attending the meeting must have provided an "Appointment of Corporate Representative" prior to admission. An Appointment of Corporate Representative form can be obtained from the company's securities registry.

#### STEP 3: SIGN THE FORM

The form **must** be signed as follows:

**Individual:** This form is to be signed by the securityholder.

**Joint Holding:** where the holding is in more than one name, all the securityholders should sign.

**Power of Attorney:** to sign under a Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** this form must be signed by a Director jointly with either another Director or a Company Secretary. Where the company has a Sole Director who is also the Sole Company Secretary, this form should be signed by that person. **Please indicate the office held by signing in the appropriate place.**

#### STEP 4 LODGEMENT

Proxy forms (and any Power of Attorney under which it is signed) must be received no later than 48 hours before the commencement of the meeting, therefore by **2:00pm (AEDT) on Sunday 26 October 2025.** Any Proxy Form received after that time will not be valid for the scheduled meeting.

Proxy forms may be lodged using the enclosed Reply-Paid Envelope or:

🖥 **Online** <https://www.votingonline.com.au/shaagm2025>

📠 **By Fax** + 61 2 9290 9655

✉ **By Mail** Boardroom Pty Limited  
GPO Box 3993,  
Sydney NSW 2001 Australia

👤 **In Person** Boardroom Pty Limited  
Level 8, 210 George Street  
Sydney NSW 2000 Australia

#### Attending the Meeting

If you wish to attend the meeting, please bring this form with you to assist registration.

☐ **Your Address**  
This is your address as it appears on the company's share register. If this is incorrect, please mark the box with an "X" and make the correction in the space to the left. Securityholders sponsored by a broker should advise their broker of any changes.  
**Please note, you cannot change ownership of your securities using this form.**

PROXY FORM

STEP 1 APPOINT A PROXY

I/We being a member/s of SHAPE Australia Corporation Limited (Company) and entitled to attend and vote hereby appoint:

☐ the Chair of the Meeting (mark box)

OR if you are NOT appointing the Chair of the Meeting as your proxy, please write the name of the person or body corporate (excluding the registered securityholder) you are appointing as your proxy below

or failing the individual or body corporate named, or if no individual or body corporate is named, the Chair of the Meeting as my/our proxy at the **Annual General Meeting** of the Company to be held **physically at the office of SHAPE Australia Corporation Limited, Level 11, 155 Clarence Street, Sydney, NSW, 2000 and via Zoom on Tuesday 28 October 2025 at 2:00pm (AEDT)** and at any adjournment of that meeting, to act on my/our behalf and to vote in accordance with the following directions or if no directions have been given, as the proxy sees fit.

**The Chair of the Meeting is authorised to exercise undirected proxies on remuneration related matters:** If I/we have appointed the Chair of the Meeting as my/our proxy or the Chair of the Meeting becomes my/our proxy by default and I/we have not directed my/our proxy how to vote in respect of **Resolution 1**, I/we expressly authorise the Chair of the Meeting to exercise my/our proxy in respect of this Item even though **Resolution 1** is connected with the remuneration of a member of the key management personnel for the Company.

The Chair of the Meeting will vote all undirected proxies in favour of all Items of business (including **Resolution 1**). If you wish to appoint the Chair of the Meeting as your proxy with a direction to vote against, or to abstain from voting on an item, you must provide a direction by marking the 'Against' or 'Abstain' box opposite that resolution.

STEP 2 VOTING DIRECTIONS

\* If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in calculating the required majority if a poll is called.

		For	Against	Abstain*
Resolution 1	Adoption of Remuneration Report (Non-binding resolution)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 2	Re-election of Gregory Miles as a Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 3	Election of Peter Massey as a Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STEP 3 SIGNATURE OF SECURITYHOLDERS

This form must be signed to enable your directions to be implemented.

Individual or Securityholder 1	Securityholder 2	Securityholder 3
<input type="text"/>	<input type="text"/>	<input type="text"/>
Sole Director and Sole Company Secretary	Director	Director / Company Secretary

Contact Name..... Contact Daytime Telephone..... Date / / 2025

Friday 26 September 2025



SHAPE Australia Corporation Limited  
ABN 14 654 729 352

Phone: 02 9906 6977  
Visit: [shape.com.au](https://shape.com.au)

Level 11, 155 Clarence Street  
Sydney NSW 2000  
Warrang, Eora Nation

Dear Shareholder

## Annual General Meeting – Letter to Shareholders

SHAPE Australia Corporation Limited (ASX: SHA) ('SHAPE' or the 'Company') advises that the Annual General Meeting will be held on Tuesday 28 October 2025 at 2.00pm (AEDT) at SHAPE offices on Level 11, 155 Clarence Street, Sydney, NSW, 2000 (AGM or Meeting).

In accordance with Part 1.2AA of the *Corporations Act 2001* (Cth), the Company will only be dispatching physical copies of the Notice of Meeting (Notice) to shareholders who have elected to receive the Notice in physical form. For further information on your right to elect to receive documents from the Company electronically or physically, please refer to the Corporate Governance section of the Company's website: <https://investor.shape.com.au/share-information/>

The Notice is being made available to Shareholders electronically and can be viewed and downloaded online at the following link: <https://investor.shape.com.au/>. Alternatively, the Notice will also be available on the Company's ASX market announcements page (ASX: SHA).

Shareholders will be able to vote and ask questions at the Meeting. All resolutions will be decided on a poll. The poll will be conducted based on votes submitted by proxy and at the AGM.

The Meeting will also be made available via a live online webcast, so that those Shareholders who are unable to attend in person can view the proceedings. If you wish to view the AGM online, please register in advance here:

[https://us02web.zoom.us/webinar/register/WN\\_QbcVafKUTomBDSd3VOyYkw](https://us02web.zoom.us/webinar/register/WN_QbcVafKUTomBDSd3VOyYkw)

For the avoidance of doubt, Shareholders attending the AGM online will be unable to vote during the meeting, it is a means to allow Shareholders and others to view the proceedings only. Shareholders who are not able to attend the AGM in person but would like to vote or ask questions are encouraged to lodge their proxy instruction or submit a question in advance of the AGM by email to the Company Secretary at [meetings@confidantpartners.com.au](mailto:meetings@confidantpartners.com.au)

The business of the Meeting affects your holding, and your vote is important, there are a number of ways in which you can exercise your vote.

To vote in person, attend the Meeting on the date and at the place set out above. If you plan to attend the Meeting in person, please bring your proxy form to facilitate your registration.

If you are unable to attend the Meeting, we encourage you to complete the proxy form and return or vote online by 2.00pm (AEDT) on Sunday, 26 October 2025. Proxy forms received later than this time will be invalid.

The Chair intends to vote all undirected available proxies in favour of all resolutions, where permitted.

On behalf of the Board, thank you for your continued support as a shareholder. We look forward to welcoming you to our AGM on Tuesday 28 October 2025

Yours Faithfully,

Elizabeth Spooner (Joint Company Secretary)

**ENDS**

### About SHAPE:

SHAPE Australia (ASX: SHA) is a leading national fitout and construction services specialist. Headquartered in Sydney, with operations in all capital cities and key regional centres, SHAPE delivers high-quality interior, new build, and modular construction projects across diverse sectors, including Commercial, Defence, Education, Health, Hotels & Hospitality, and Retail. Backed by a team of more than 680 professionals, an award-winning company culture, and a world-class Net Promoter Score of +85, SHAPE brings transparency, a partnership approach, and three decades of experience to undertake any type of construction project.



For personal use only

National fitout & construction services