



11 April 2022

### The GPT Group 2022 Annual General Meeting

The GPT Group ('GPT') provides the following documents in respect of the 2022 Annual General Meeting ('AGM') of The GPT Group to be held on Wednesday 11 May 2022 commencing 10.00am (Sydney time):

- 1. Notice of Meeting and Explanatory Memorandum
- 2. Proxy Form
- 3. Letter to Securityholders

These documents and GPT's 2021 Annual Report are available at <a href="https://www.qpt.com.au/annual-qeneral-meetings">https://www.qpt.com.au/annual-qeneral-meetings</a>.

-ENDS-

This announcement was authorised for release by The GPT Group's Managing Director and Chief Executive Officer, Bob Johnston.

For more information, please contact:

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Notice of Meeting and Explanatory Memorandum

Annual General Meeting Wednesday, 11 May 2022



### Chairman's Letter



#### Dear Securityholders,

I am pleased to provide you with details of The GPT Group's 2022 Annual General Meeting (AGM) which will be held at 10:00am (Sydney time) on Wednesday 11 May 2022.

The AGM will be held at the Swissotel Sydney, 68 Market Street, Sydney NSW 2000 and Securityholders may also participate in the meeting online at https://meetings.linkgroup.com/GPT22.

#### Participating in the AGM

We encourage Securityholders to participate in, and vote at the meeting online, in person and by proxy.

The online platform enables Securityholders to view the meeting, vote and ask questions during the AGM. You will find instructions on how to use the online platform in the Notice of Meeting, under the heading 'Participating in the Meeting' and in the AGM Online Guide at https://gpt.com.au/annual-general-meetings.

The health and safety of all attendees is of paramount importance. We will be observing any government requirements that apply based on the COVID-19 situation at the time of the meeting and may adopt other precautionary measures. Please monitor GPT's website and ASX announcements where updates will be provided if it becomes necessary or appropriate to make alternative arrangements for the holding or conduct of the AGM.

Proxies must be received no later than 10:00am (Sydney time) on **Monday, 9 May 2022**. You can lodge your proxy vote online through GPT's registry website <a href="https://investorcentre.linkmarketservices.com.au">https://investorcentre.linkmarketservices.com.au</a>. Further information on other methods for voting and proxy submission are outlined in the Notice of Meeting.

Even if you plan to participate online during the AGM, we encourage you to submit a proxy. This will ensure that your vote will be counted if for any reason circumstances change and you cannot participate on the day.

We welcome the opportunity to engage with our Securityholders during the AGM and encourage you to submit any questions you may have relating to the business of the AGM in advance of the meeting by emailing them to <a href="mailto:gpt@linkmarketservices.com.au">gpt@linkmarketservices.com.au</a> no later than 5:00pm (Sydney time) on Wednesday, 4 May 2022. We will endeavour to address the frequently asked questions during our presentations and during question time at the AGM.

#### **Business of the AGM**

During the AGM, the Managing Director, Bob Johnston and I will make brief presentations before the formal items of business set out in the Notice of Meeting and associated Explanatory Memorandum are considered.

Two of GPT's Directors will stand for re-election as independent Non-Executive Directors at the AGM. Tracey Horton AO was appointed to GPT's Board in May 2019 and is Chairman of the Human Resources and Remuneration Committee. Tracey's significant strategy, governance, risk management and remuneration experience gained across her executive and non-executive roles enhances the Board's ability to oversee GPT's performance and governance. All the Directors (excluding Tracey Horton AO) unanimously recommend Tracey's re-election. Michelle Somerville who was appointed to the Board in December 2015 is also seeking re-election. Michelle is Chairman of the Audit Committee and her significant accounting and audit capability and experience provide a valuable contribution to the Board and Audit Committee. All the Directors (excluding Michelle Somerville) unanimously recommend Michelle's re-election.

Anne Brennan will be standing for election to the Board as an Independent Non-Executive Director. Anne's appointment will be effective from 1 May 2022 and she brings extensive financial and public company experience to GPT. All the Directors (excluding Anne Brennan) unanimously recommend Anne's election to the Board.

Angus McNaughton has advised that he will not be seeking re-election and will step down at the conclusion of the AGM. Angus has been a Director of GPT since 2018 and has made a significant contribution to the Board and the Committees on which he has served during his tenure.

Two resolutions relate to remuneration, namely the approval of the Remuneration Report for the period to 31 December 2021 and the granting of performance rights to Bob Johnston under the Long Term Incentive (LTI) scheme. The Remuneration Report commences on page 48 of GPT's 2021 Annual Report, which we encourage you to review in advance of the AGM. This and other reports are available on GPT's website <a href="www.gpt.com.au">www.gpt.com.au</a>. Details of the 2022-2024 LTI grant of performance rights to Bob are set out in the Explanatory Memorandum accompanying the Notice of Meeting.

The Board recommends Securityholders vote in favour of each resolution to be considered at the AGM.

For those attending the AGM in person, at the conclusion of the meeting, I invite you to join the Board and our Leadership Team for refreshments.

I look forward to your participation at the AGM and thank you for your continued support of GPT.

Yours sincerely

Vickki McFadden

## **Notice of Meeting**

### Annual General Meeting of GPT Management Holdings Limited and Annual General Meeting of the General Property Trust (together, GPT)

Notice is given that a meeting of Securityholders of GPT Management Holdings Limited (ACN 113 510 188) (the Company) will be held in conjunction with a meeting of Unitholders of General Property Trust (ARSN 090 110 357) (the Trust) (together, the Meeting) at:

Time: 10:00am (Sydney time)

Date: Wednesday, 11 May 2022

Place: Swissotel Sydney, 68 Market Street, Sydney NSW 2000

Securityholders may also participate in the Meeting online at https://meetings.linkgroup.com/GPT22. If you choose to participate this way, you will be able to view the Meeting, cast an online vote during the Meeting, and ask questions online and via telephone. You will not be able to vote over the telephone.

The Responsible Entity of the Trust is GPT RE Limited (ACN 107 426 504, AFSL 286511).

#### **Business of the Meeting**

#### Item 1. Directors' Report, Auditor's Report and Financial Statements

To receive the Directors' Report and Financial Statements for the year ended 31 December 2021 together with the Auditor's Report.

#### Item 2. Resolutions

#### Resolution 1: Re-election of Ms Tracey Horton AO as a Director

To consider and, if thought fit, pass the following ordinary resolution of the Company:

"That Ms Tracey Horton AO, who retires in accordance with rule 49 of the Company's Constitution, and being eligible, be re-elected as a Director of the Company."

#### Resolution 2: Re-election of Ms Michelle Somerville as a Director

To consider and, if thought fit, pass the following ordinary resolution of the Company:

"That Ms Michelle Somerville, who retires in accordance with rule 49 of the Company's Constitution, and being eligible, be re-elected as a Director of the Company."

#### Resolution 3: Election of Ms Anne Brennan as a Director

To consider and, if thought fit, pass the following ordinary resolution of the Company:

"That Ms Anne Brennan, having been appointed as a Director of the Company since the last Annual General Meeting and who ceases to hold office in accordance with rule 48(d) of the Company's Constitution, and being eligible, is elected as a Director of the Company."

#### Resolution 4: Adoption of Remuneration Report

To consider and, if thought fit, pass the following non-binding resolution of the Company:

"That the Remuneration Report for the year ended 31 December 2021 be adopted."

Votes on this resolution are advisory only and do not bind the Directors, the Company or the Responsible Entity.

Resolution 5: Grant of performance rights to the Company's Chief Executive Officer and Managing Director, Robert Johnston (long term incentive) To consider and, if thought fit, pass the following ordinary resolution of the Company and the Trust:

"That approval is given for all purposes, to grant to the Company's Chief Executive Officer and Managing Director, Mr Robert Johnston, Performance Rights as his long term incentive under the 2022 – 2024 GPT Group Stapled Security Rights Plan on the terms set out in the Explanatory Memorandum to the Notice of Meeting."

## Notice of Meeting continued

#### **Voting Exclusions**

The Responsible Entity and its associates are not entitled to vote their interest on a resolution of the Trust if they have an interest in the resolution or matter other than as a member.

#### **Resolution 4** (Adoption of Remuneration Report)

In respect of Resolution 4, in accordance with the Corporations Act 2001 (Cth) (the **Corporations Act**), the Company will disregard any votes cast:

- » in any capacity, by or on behalf of a member of the key management personnel (KMP) whose remuneration is disclosed in the Remuneration Report and their closely related parties (such as close family members and any controlled companies); or
- as proxy by a member of the KMP at the date of the Meeting and their closely related parties,

unless the vote is cast as a proxy for a person entitled to vote:

- » in accordance with a direction on the Proxy Form; or
- by the Chairman of the Meeting in accordance with an express authorisation in the Proxy Form to vote as the proxy decides, even though Resolution 4 is connected with the remuneration of the KMP.

# **Resolution 5** (Grant of performance rights to the Company's Chief Executive Officer and Managing Director, Robert Johnston)

In respect of Resolution 5, in accordance with the ASX Listing Rules and the Corporations Act:

- » the Company and the Trust will disregard any votes cast in favour of Resolution 5 in any capacity by or on behalf of Mr Johnston or any of his associates; and
- in the case of the Company, the Company will disregard any votes cast as a proxy by a member of the KMP at the date of the Meeting and their closely related parties,

unless the vote is cast on Resolution 5:

- \* as proxy or attorney for a person entitled to vote on the resolution in accordance with a direction given to the proxy or attorney to vote on the resolution in that way; or
- by the Chairman of the Meeting as proxy for a person entitled to vote on the resolution in accordance with an express authorisation to exercise the proxy as the Chairman decides; or
- » by a holder acting solely in a nominee, trustee, custodial or other fiduciary capacity on behalf of a beneficiary provided the following conditions are met:
  - the beneficiary provides written confirmation to the holder that the beneficiary is not excluded from voting, and is not an associate of a person excluded from voting, on the resolution; and
  - → the holder votes on the resolution in accordance with directions
     □ given by the beneficiary to the holder to vote in that way.

By order of the Board

Emma Lawler

GROUP COMPANY SECRETARY

11 April 2022

### Participating in the Meeting

#### Attending in person

Securityholders may attend the meeting in person at the Swissotel Sydney, 68 Market Street, Sydney NSW 2000.

The health and safety of all attendees is of paramount importance. We will be observing any government requirements that apply based on the COVID-19 situation at the time of the Meeting and may adopt other precautionary measures. Please monitor GPT's website and ASX announcements where updates will be provided if it becomes necessary or appropriate to make alternative arrangements for the holding or conduct of the AGM.

#### Attending via the online platform and telephone

Securityholders have the option of viewing the Meeting, voting and asking questions in real-time using the online platform or telephone line. Securityholders will not be able to vote over the telephone.

To attend the meeting and ask questions from your land line or mobile device call:

Within Australia: 1800 717 441 or International Number: +61 2 9189 2004

Prior to calling via your land line or mobile device you will need to obtain a unique PIN by contacting Link Market Services on +61 1800 990 363.

GPT recommends logging in to the online platform at least 15 minutes prior to the scheduled start time for the AGM using the instructions below:

Enter the GPT online Meeting link <a href="https://meetings.linkgroup.com/GPT22">https://meetings.linkgroup.com/GPT22</a> into a web browser on a mobile or online device;

- » Securityholders will need their Securityholder Reference Number (SRN) or Holder Identification Number (HIN), which is located on your holding or distribution statement; and
- » Proxyholders will need their proxy code which Link Market Services will provide via email no later than 24 hours prior to the AGM. If proxyholders have not received their proxy code, they can call Link Market Services on 1800 025 095 (free call within Australia) or +61 1800 025 095 (outside Australia) to obtain this code on the day of the meeting; and
- » Read and accept the terms and conditions and click "Login".

More information about online and telephone participation in the AGM is available in the AGM Online Guide at <a href="https://gpt.com.au/annual-general-meetings">https://gpt.com.au/annual-general-meetings</a>.

#### Appointment of proxy

Securityholders may appoint proxies (including the Chairman) to cast their votes on their behalf at the AGM. More information on appointing proxies is available on page 4.

## Notes relating to Voting

#### **Explanatory Memorandum**

The resolutions contained in this Notice of Meeting should be read in conjunction with the Explanatory Memorandum. The Explanatory Memorandum forms part of this Notice of Meeting.

#### Voting entitlement

The Directors have determined that for the purposes of determining voting entitlements at the Meeting, Stapled Securities will be taken to be held by persons who are registered as Securityholders at 7:00pm (Sydney time) on Monday, 9 May 2022. Accordingly, security

**7:00pm (Sydney time) on Monday, 9 May 2022.** Accordingly, security transfers registered after that time will be disregarded in determining entitlements to attend and vote at the Meeting.

The vote on each resolution will be decided on a poll.

#### Voting by proxy

You may appoint a proxy to attend and vote for you. This can be done online or by lodging a hard copy Proxy Form.

Proxy Forms must be lodged by no later than 10:00am (Sydney time) on Monday, 9 May 2022.

To lodge your proxy appointment online, go to <a href="https://investorcentre.linkmarketservices.com.au/">https://investorcentre.linkmarketservices.com.au/</a>. To lodge a hard copy Proxy Form, post, deliver or fax it to:

The GPT Group C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235

Link Market Services Limited Level 12 680 George Street Sydney NSW 2000

Fax: +61 2 9287 0309

Or

Link Market Services Limited Parramatta Square, Level 22, Tower 6, 10 Darcy Street, Parramatta NSW 2150

To request a hard copy Proxy Form, contact Link Market Services either by phone on 1800 025 095 (free call within Australia) or +61 1800 025 095 (outside Australia) between 8am to 5pm (Sydney time) Monday to Friday or by email to gpt@linkmarketservices.com.au.

A hard copy Proxy Form must be signed by the Securityholder or their attorney or, in the case of a corporation, executed in accordance with section 127 of the Corporations Act or signed by an authorised officer or attorney. If the Proxy Form is signed by an attorney or by an authorised officer of a corporation, the power of attorney or other authority must be received by Link Market Services prior to the Meeting, unless it has been previously provided.

Your proxy does not need to be a Securityholder. You are entitled to appoint up to two proxies if you are entitled to cast two or more votes. If you appoint two proxies, you may specify the proportion or number of votes that each proxy is entitled to exercise. If you do not, each will be entitled to vote half of your votes. Where more than one proxy is appointed, neither proxy is entitled to vote on a show of hands. If you are appointing a proxy online and you wish to appoint a second proxy, please contact our registry, Link Market Services at <code>gpt@linkmarketservices.com.au</code>.

Where a Securityholder appoints a body corporate as proxy, that body corporate will need to ensure that:

- » it appoints an individual as its corporate representative to exercise its powers at the Meeting, in accordance with section 250D (for the meeting of the Company) and 253B (for the meeting of the Trust) of the Corporations Act; and
- » the instrument appointing the corporate representative is received by GPT's registry before the meeting.

If you wish to indicate how your proxy should vote, please mark the appropriate boxes on the Proxy Form or in the voting directions page online. If in respect of any of the items of business you do not direct your proxy how to vote, you are authorising your proxy to vote as they decide, subject to any applicable voting exclusions. If you mark the abstain box for a particular item, you are directing your proxy not to vote on your behalf and your Stapled Securities will not be counted in computing the required majority on a poll. Please refer to the Proxy Form for further instructions.

The Chairman of the Meeting is deemed to be appointed where a signed Proxy Form is returned which does not contain the name of a proxy. In addition, if you direct your proxy how to vote but your nominated proxy does not vote, on a poll on a resolution at the Meeting, the Chairman of the Meeting will act in place of the nominated proxy and vote in accordance with any instructions.

For all resolutions that are directly or indirectly related to the remuneration of a member of the KMP (being Resolutions 4 and 5 of this Notice of Meeting), the Corporations Act prohibits KMP (other than the Chairman) and their closely related parties from voting as your proxy unless you direct them how to vote. 'Closely related party' is defined in the Corporations Act and includes a spouse, dependent and certain other close family members, as well as any companies controlled by the KMP.

If the Chairman of the Meeting is your proxy, you can direct the Chairman of the Meeting to vote for or against, or to abstain from voting on a resolution by marking the appropriate box opposite the relevant item on the Proxy Form. However, if the Chairman of the Meeting is or becomes your proxy and you do not mark any of the boxes opposite Resolutions 4 or 5, then by completing and returning the Proxy Form you will be expressly authorising the Chairman to vote as they see fit in respect of the relevant resolution even though it is connected with the remuneration of GPT's KMP.

The Chairman intends to vote available undirected proxies in favour of all resolutions.

## Notes relating to Voting continued

#### **Jointly held Stapled Securities**

If your Stapled Securities are jointly held, only one of the joint holders is entitled to vote. If more than one Securityholder votes in respect of jointly held Stapled Securities, only the vote of the Securityholder whose name appears first in the register will be counted.

#### Individuals and Attorneys

Where a Securityholder appoints an attorney to act on his or her behalf at the Meeting, such appointment must be made by a duly executed power of attorney. The power of attorney must be received by GPT's registry by 10:00am (Sydney time) on Monday, 9 May 2022, unless it has been previously provided.

If you plan to attend the AGM at the Swissotel, we ask that you arrive 30 minutes prior to the time designated for the Meeting so that we may check the value of your Stapled Securities against the register of Securityholders and note your attendance. Online participants should register at least 15 minutes before the Meeting.

#### Corporations

Where a corporation that is a Securityholder appoints a person to act as its representative, the appointment must comply with sections 250D (for the meeting of the Company) and 253B (for the meeting of the Trust) of the Corporations Act. The appointment must be received by GPT's registry before the meeting.

#### **Technical difficulties**

If there is a technical difficulty affecting any online participants, the Chairman of the Meeting has discretion as to whether and how the Meeting should proceed. In exercising this discretion, the Chairman will have regard to the number of Securityholders impacted and the extent to which participation in the business of the Meeting is affected. Where the Chairman considers it appropriate, they may continue to hold the Meeting and transact business, including conducting a poll and voting in accordance with valid proxy instructions. For this reason, Securityholders are encouraged to lodge a directed proxy by 10:00am (Sydney time) on Monday, 9 May 2022 even if they plan to participate online.

#### Questions about voting

If you have any questions, please contact Link Market Services on 1800 025 095 (free call within Australia) or +61 1800 025 095 (outside Australia), between 8am and 5pm (Sydney time) Monday to Friday.

#### Submitting written questions in advance of the Meeting

Securityholders are encouraged to submit written questions in advance of the Meeting that relate to GPT or the business of the Meeting. You may also submit written questions to the Auditor if the questions are relevant to the content of the Auditor's Report for GPT or the conduct of the audit for GPT.

We will endeavour to address as many of the more frequently raised relevant questions as possible during the course of the Meeting. However, there may not be sufficient time available at the Meeting to address all of the questions raised. Please note that individual responses will not be sent to Securityholders.

To submit questions, please email them to <a href="mailto:gpt@linkmarketservices.com.au">gpt@linkmarketservices.com.au</a>, or submit them to Link Market Services at the addresses on page 4 or return them by fax to +61 2 9287 0309. You can also submit a question at the same time as voting online by logging into <a href="https://investorcentre.linkmarketservices.com.au/">https://investorcentre.linkmarketservices.com.au/</a> then select 'Voting' then select 'Ask a Question'. Please note that written questions must be received no later than 5:00pm (Sydney time) on Wednesday, 4 May 2022.

### **Explanatory Memorandum**

This Explanatory Memorandum forms part of the 2022 Notice of Meeting and contains information about the resolutions contained in the Notice of Meeting. You should read the Notice of Meeting and this Explanatory Memorandum carefully.

### Item 1: Directors' Report, Auditor's Report and Financial Statements

The Directors' Report, Auditor's Report and Financial Statements for the year ended 31 December 2021 will be tabled at the joint Annual General Meetings (the **Meeting**) of GPT Management Holdings Limited (the **Company**) and General Property Trust (the **Trust**) (together, **GPT**).

GPT's Directors' Report, Auditor's Report and Financial Statements are included in GPT's Annual Report. A copy of GPT's Annual Report for the year ended 31 December 2021 is available on GPT's website (www.gpt.com.au) or can be obtained by contacting Link Market Services Limited at the address included in the Notice of Meeting.

During this item of business, an opportunity will be given to Securityholders to ask questions about or make comments on the Directors' Report, Auditor's Report and Financial Statements, as well as the management of GPT.

GPT's external auditor, PricewaterhouseCoopers (the **Auditor**), will be present at the Meeting and will be available to answer questions relevant to the conduct of the audit, the independence of the Auditor, the preparation and content of the Auditor's Report, and the accounting policies adopted by the Company in relation to the preparation of its financial statements.

Securityholders may also submit written questions to the Auditor relevant to the content of the audit report for the Company or the conduct of the audit for the Company using the methods listed on page 5 under the heading 'Submitting written questions in advance of the Meeting'. A list of those relevant written questions will be made available to Securityholders who attend the Meeting. The Auditor will either answer the questions at the Meeting or table written answers to them at the Meeting. If written answers are tabled at the Meeting, they will be made available to Securityholders as soon as practicable after the Meeting.

#### **Item 2: Resolutions**

### Resolution 1: Re-election of Ms Tracey Horton AO as a Director

Ms Tracey Horton AO was elected by Securityholders at the 2019 Annual General Meeting. In accordance with rule 49 of the Company's Constitution, she retires, and being eligible, offers herself for re-election as a Non-Executive Director of the Company.

As a consequence of the arrangements put in place between the Company and the Responsible Entity of the Trust, any vote on the election or re-election of a Director of the Company is also a vote on them holding office as a Director of the Responsible Entity.

Ms Horton is an independent Non-Executive Director and was appointed to the Board on 1 May 2019.

Ms Horton has experience across a wide range of listed, government and not-for-profit boards. She has held executive and senior management roles with Bain & Company in North America, and in Australia with Poynton and Partners and the Reserve Bank of Australia.

Ms Horton holds a Bachelor of Economics (Hons) and a Masters of Business Administration (MBA). She is a Fellow of the Australian Institute of Company Directors.

Ms Horton is currently Deputy Chairman of the Australian Institute of Company Directors National Board, member of the Australian Takeovers Panel, Chair of the Australian Industry and Skills Committee and a Non-Executive Director of Campus Living Villages Pty Ltd. She was previously Commissioner of Tourism WA, a Non-Executive Director of Nearmap Limited and Skilled Group and Automotive Holdings Group, President of the Chamber of Commerce and Industry (WA) and Winthrop Professor and Dean of the University of Western Australia Business School

Ms Horton is Chairman of the Human Resources & Remuneration Committee, and a member of the Nomination Committee and the Sustainability and Risk Committee.

The Board believes that Ms Horton's significant strategy, governance, risk management and remuneration experience gained across her executive and non-executive roles enhances the Board's ability to oversee GPT's performance and governance.

#### Recommendation

The Directors (other than Ms Horton) unanimously recommend that Securityholders vote in favour of the re-election of Ms Horton as a Director.

### Explanatory Memorandum continued

### Resolution 2: Re-Election of Ms Michelle Somerville as a Director

Ms Michelle Somerville was last re-elected at the 2019 Annual General Meeting. In accordance with rule 49 of the Company's Constitution, she retires, and being eligible, offers herself for re-election as a Non-Executive Director of the Company.

As a consequence of the arrangements put in place between the Company and the Responsible Entity of the Trust, any vote on the election or re-election of a Director of the Company is also a vote on them holding office as a Director of the Responsible Entity.

Ms Somerville is an independent Non-Executive Director and was appointed to the Board on 1 December 2015.

Ms Somerville worked for KPMG for 26 years, with 14 of those as an audit partner of the firm. She has deep business, finance, risk and governance experience gained in Australia and overseas, working with top tier financial services and industrial clients.

Ms Somerville is currently a Non-Executive Director of IOOF Holdings Ltd, Epworth Foundation and the Summer Foundation. She was also previously on the board of Bank Australia, Challenger Retirement and Investment Services, not for profit organisations Down Syndrome Australia and Save the Children (Australia), and was an independent adviser to the Audit, Risk and Compliance Committee of UniSuper.

Ms Somerville is Chairman of the Audit Committee and a member of the Nomination Committee and the Sustainability and Risk Committee.

The Board believes that Ms Somerville's significant accounting and audit capability and experience provides a valuable contribution to the Board.

#### Recommendation

The Directors (other than Ms Somerville) unanimously recommend that Securityholders vote in favour of the reelection of Ms Somerville as a Director.

#### Resolution 3: Election of Ms Anne Brennan

Ms Anne Brennan was appointed to the Board as an independent Non-Executive Director effective 1 May 2022. In accordance with rule 48(d) of the Company's Constitution, a Director appointed by the Board either to fill a casual vacancy or as an addition to the Board may hold office until the next Annual General Meeting of the Company and is then eligible for election at that Meeting. The 2022 AGM will be Ms Brennan's first Annual General Meeting since being appointed to the Board and, being eligible, she offers herself for election.

Appropriate background checks were completed before Ms Brennan was appointed to the Board.

As a consequence of the arrangements put in place between the Company and the Responsible Entity of the Trust, any vote on the election or re-election of a Director of the Company is also a vote on them holding office as a Director of the Responsible Entity.

Ms Brennan is an experienced public company director with extensive experience across a range of sectors. She is currently a Non-Executive Director of Tabcorp and Argo Investments Limited and is being appointed to the Endeavour Group board following regulatory approval. She is also on the boards of NSW Treasury Corporation and Rabobank New Zealand Limited.

Ms Brennan previously served as a Director of Spark Infrastructure Group, Charter Hall Group, Nufarm Limited, Metcash Limited, Myer Holdings Limited, Rabobank Australia Limited and Echo Entertainment Limited.

Ms Brennan has held a variety of senior management roles in both accounting firms and large organisations including as Finance Director of Coates Group and Chief Financial Officer at CSR Limited. She was previously a partner at KPMG, Andersen and Ernst & Young.

Ms Brennan holds a Bachelor of Commerce (Honours), and is a Fellow of the Chartered Accountants Australia and New Zealand and a Fellow of AICD.

The Board believes that Ms Brennan's extensive financial and public company experience complements the existing skills and experience of the Board.

#### Recommendation

The Directors (other than Ms Brennan) unanimously recommend that Securityholders vote in favour of the election of Ms Brennan as a Director.

#### **Resolution 4: Remuneration Report**

In accordance with section 250R(2) of the Corporations Act, the Board is presenting GPT's Remuneration Report for the year ended 31 December 2021 to Securityholders for consideration and adoption by a non-binding vote.

The Remuneration Report commences on page 48 of GPT's Annual Report. In accordance with the Corporations Act, the Remuneration Report:

- » describes the policies behind, and the structure of, the remuneration arrangements of GPT and the link between the remuneration of key management personnel and GPT's performance; and
- » sets out the remuneration arrangements in place for each Director and those members of the senior management team with authority and responsibility for planning, directing and controlling the activities of GPT.

An opportunity will be provided for discussion of the Remuneration Report at the Meeting.

The Securityholder vote on the Remuneration Report is advisory only and does not bind the Directors, the Company or the Responsible Entity. However, the Directors will take into account the outcome of the vote when considering the future remuneration arrangements of GPT.

#### Voting exclusion

A voting exclusion applies to this resolution as set out in the Notice of Meeting under the heading 'Voting Exclusions'.

#### Recommendation

The Directors unanimously recommend that Securityholders vote in favour of Resolution 4.

### **Explanatory Memorandum** continued

### Resolution 5: Grant of Performance Rights (Rights) to Robert Johnston (Long term Incentive)

In accordance with ASX Listing Rule 10.14, GPT is seeking the approval of Securityholders for the proposed grant of Rights to Mr Johnston on the terms set out below. Mr Johnston is covered by ASX Listing Rule 10.14.1 because he is the Managing Director of the Company.

Listing Rule 10.14 provides that a listed company must not issue securities to a Director under an employee incentive scheme unless Securityholder approval is first obtained. Approval is not required where the terms of the scheme under which the grants are made require that the underlying Stapled Securities are purchased onmarket. While GPT's current practice is to satisfy vested Rights with Stapled Securities that have been purchased on-market, GPT is seeking Securityholder approval so that it has flexibility to issue Stapled Securities to satisfy vested Rights where appropriate.

#### Terms and conditions

If Securityholder approval is obtained, the Rights which are subject to performance conditions over the three year period from 2022 to 2024 will be granted:

- as part of Mr Johnston's long term incentive (LTI) remuneration; under the terms of The GPT Group Stapled Security Rights Plan (Plan); and
- » at no cost to Mr Johnston, and no amount is payable on vesting of the Rights if performance conditions are met.

Each Right is a conditional entitlement to one fully paid Stapled Security in GPT that will rank equally with those traded on the ASX. Rights do not carry any dividend or voting rights until they vest.

The number of 413,520 Rights to be granted to Mr Johnston are equivalent to his 2022 stretch LTI opportunity of \$2,190,000, divided by GPT's December 2021 30-day volume-weighted average price of GPT Stapled Securities up to and including 31 December 2021, being, \$5.296.

Key terms of the LTI award are described below. The Plan can be amended by the Board, subject to the ASX Listing Rules.

#### Performance measures

The Board has determined that the Rights to be granted to Mr Johnston (if approval is received) will be subject to two performance conditions, outlined below. These performance conditions will be assessed over a three year performance period starting on 1 January 2022 and ending on 31 December 2024 (Performance Period).

Each performance measure will be tested against one half of the Rights to be granted to Mr Johnston under this resolution.

» Total Return (TR) - This measure will be calculated annually during the Performance Period as the sum of the change in Net Tangible Assets (NTA) plus distributions each year, divided by the NTA at the beginning of the year. The annual results will then be used to calculate the time weighted compound TR for the three year Performance Period, and it is this result that will be compared against the TR range to determine a vesting outcome.

For the 2022 grant, the TR range is between 6% and 8.5% over the three year period. Vesting will be determined on a sliding scale, with 10% vesting at 6% TR and 100% vesting at 8.5% TR. Between these points, the level of vesting will be calculated on a straight-line basis.

» Relative Total Shareholder Return (TSR) - This measure compares GPT's TSR performance with the TSR performance of the ASX 200 A-REIT Accumulation Index (excluding GPT and Goodman Group) (the Index) over the Performance Period. TSR represents an investor's return, calculated as the percentage difference between the initial amount invested in Stapled Securities and the final value of those Stapled Securities at the end of the relevant period, assuming distributions were reinvested, or such other method of calculation as determined by the Board.

Vesting will occur as follows:

	Relative performance of GPT's TSR against the Index	Percent vesting of TSR hurdled Rights
	Below Index performance	0% vesting
Threshold	Index performance	10% vesting
Maximum	Index performance plus 10% over the three year period	100% vesting
	Between Threshold and Maximum	Straight line vesting between 10% and 100%

Taken together, these performance measures create an LTI scheme that is aligned to GPT's strategy to deliver sustained, superior returns in the following manner:

- » The TR measure assesses total returns from real estate over the long term. It will focus on ensuring that GPT's portfolio is adding value from both an investment and an income perspective.
- » Relative TSR performance measures GPT's ability to deliver superior Securityholder returns relative to its peers and competitors in the A-REIT sector.

There will be no re-testing of performance at the end of the Performance Period for any grants made under this resolution. Any Rights that do not vest on testing will lapse.

#### Trading of securities once vested

Any dealing in Stapled Securities will be subject to GPT's Personal Dealing Policy.

In addition, Mr Johnston is required to comply with the Group's Minimum Security Holding Policy when dealing in Stapled Securities.

#### Treatment of Rights on cessation of employment

Unvested Rights will lapse if Mr Johnston's employment is terminated for cause or if he resigns. If Mr Johnston's employment ceases for any other reason, some or all unvested Rights may continue beyond cessation of employment and vest or lapse depending on whether the performance conditions are achieved, subject to the Board's discretion to determine otherwise.

#### Change of control

If a change of control event occurs, for example by way of a takeover of GPT or scheme of arrangement, the Board may determine that some or all Rights granted to Mr Johnston will vest, having regard to relevant performance indicators. Alternatively the Board may determine that any unvested Rights will lapse or be exchanged for a grant of new rights and/or securities in replacement in respect of any body corporate or other entity, as determined by the Board.

### **Explanatory Memorandum** continued

#### Clawback and Malus

The Board may modify remuneration outcomes as a result of adverse circumstances that arise or become known after remuneration has been granted, paid or vested. Awards may also be adjusted, cancelled or clawed back if a trigger event occurs.

### Other information required by the ASX Listing Rules In relation to the Plan:

- » Mr Johnston is the only Director entitled to participate in the Plan.
- There is no loan scheme in relation to the Rights.

As outlined in the table below, Mr Johnston has previously been granted 2,637,156 Rights as long term incentives under the Plan.
 The Rights were granted at no cost to Mr Johnston, and no amount is payable on vesting of the Rights.

Awarded during	No. of Performance Rights issued (at no cost)	Securities that vested
2021	470,199	On foot subject to ongoing vesting conditions
2020	0 – plan withdrawn	Not applicable
2019	413,551	0
2018	420,467	0
2017	452,206	258,481
2016	450,257	372,385
2015	430,476	358,543

The reasons why GPT uses Rights as its LTI instrument include:
They are well understood by the market and by executives.
Alignment between executive and Securityholder experience.
No value is derived unless GPT meets or exceeds performance measures over the three year period (Rights lapse if they do not vest).

Details of any securuties issued under the Plan will be published in GPT's Annual Report relating to the period in which they were issued, along with a statement that approval for the issue was obtained under ASX Listing Rule 10.14. Any additional persons covered by ASX Listing Rule 10.14 who become entitled to participate in an issue of securities under the Plan after this resolution is approved and who are not named in this Notice of Meeting will not participate until approval is obtained under that rule.

If approval is received, it is the intention of the Board that the Rights will be granted to Mr Johnston as soon as is practicable following the Meeting, but in any event, no later than 12 months after the date of the Meeting. If Securityholder approval is not received, the Board will consider alternative arrangements to appropriately remunerate and incentivise Mr Johnston.

Listing Rule 10.15.4 requires this Notice of Meeting to include details (including the amount) of Mr Johnston's current total remuneration arrangements.

2022 Remuneration S	A\$000s	
Total Fixed Remuneration (including superannuation) (TFR)		\$1,460
Short Term Incentive Opportunity	Target - 100% of TFR	\$1,460
	Maximum - 125% of TFR	\$1,825
Long Term Incentive Opportunity	Maximum – 150% of TFR	\$2,190
Total Maximum Remu	\$5,475	

#### **Voting exclusion**

A voting exclusion applies to this resolution, as set out in the Notice of Meeting under the heading 'Voting Exclusions'.

#### Recommendation

The Directors (other than Mr Johnston) unanimously recommend that Securityholders vote in favour of Resolution 5.

## **GPT Securityholder Question Form**

We would like to invite you to submit questions relating to GPT or the business of the meeting prior to the 2022 Annual General Meeting. You may also submit written questions to the auditor if the questions are relevant to the content of the Auditor's report for the company or the conduct of the audit for the company. We will endeavour to address as many of the more frequently raised relevant questions as possible during the course of the Meeting. However, there may not be sufficient time available at the Meeting to address all of the questions raised. Please note that individual responses will not be sent to Securityholders. To submit questions, please complete this question form and return it to Link Market Services at the addresses on page 4, or return it by fax to +61 2 9287 0309. You may also email questions to GPT at <a href="mailto:gpt@linkmarketservices.com.au">gpt@linkmarketservices.com.au</a>. You can also submit a question at the same time as voting online by logging into https://investorcentre.linkmarketservices.com.au/ then select Voting then select Ask a Question Please note that written questions must be received no later than 5:00pm (Sydney time) on Wednesday, 4 May 2022. Securityholder details Securityholder's name: Address: Securityholder Reference Number (SRN) or Holder Identification Number (HIN): Questions (Please indicate if the questions are directed to the auditor):



comprising GPT RE Limited ABN 27 107 426 504 AFSI 286511 as responsible entity of General Property Trust ARSN 090 110 357 and GPT Management Holdings Limited ABN 67 113 510 188

#### **LODGE YOUR VOTE**

**ONLINE** 

www.linkmarketservices.com.au

BY MAIL

The GPT Group C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia

**BY FAX** +61 2 9287 0309

**Link Market Services Limited** Parramatta Square, Level 22, Tower 6, 10 Darcy Street, Parramatta NSW 2150; or Level 12, 680 George Street, Sydney NSW 2000

**ALL ENQUIRIES TO** Telephone: 1800 025 095

Overseas: +61 1800 025 095



#### X9999999999

### PROXY FORM

I/We being a member(s) of The GPT Group (GPT) and entitled to attend and vote hereby appoint:

#### APPOINT A PROXY

the Chairman of the Meeting (mark box)

OR if you are NOT appointing the Chairman of the Meeting as your proxy, please write the name and email of the person or body corporate you are

appointing as your proxy

or failing the person or body corporate named, or if no person or body corporate is named, the Chairman of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of GPT Management Holdings Limited (Company) and the Annual General Meeting of the General Property Trust to be held at 10:00am (Sydney time) on Wednesday, 11 May 2022 (the Meeting) and at any relocation, postponement or adjournment of the Meeting.

The Meeting will be conducted as a hybrid meeting. You can attend the meeting at **Swissotel Sydney**, **68 Market Street**, **Sydney NSW 2000** or you can participate by logging in online at **https://meetings.linkgroup.com/GPT22** (refer to details in the Virtual Annual General Meeting Online Guide and Notice of Meeting available at https://gpt.com.au/annual-general-meetings).

Important for Resolutions 4 & 5: If the Chairman of the Meeting is your proxy, either by appointment or by default, and you have not indicated your voting intention below, by completing and returning this form you expressly authorise the Chairman of the Meeting to exercise the proxy in respect of Resolutions 4 & 5, even though the Resolutions are connected directly or indirectly with the remuneration of a member of the Company's Key Management Personnel (KMP).

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business.

#### VOTING DIRECTIONS

Proxies will only be valid and accepted if they are signed and received no later than 48 hours before the Meeting. Please read the voting instructions overleaf before marking any boxes with an oxdot

#### Resolutions

as a Director

For Against Abstain\*

Against Abstain\*

- Re-election of Ms Tracey Horton AO as a Director
- 2 Re-election of Ms Michelle Somerville
- Election of Ms Anne Brennan as a Director

- Adoption of Remuneration Report
- 5 Grant of performance rights to the Company's CEO & MD, Robert Johnston

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If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

#### SIGNATURE OF SECURITYHOLDERS – THIS MUST BE COMPLETED

Securityholder 1 (Individual) Joint Securityholder 2 (Individual)

Joint Securityholder 3 (Individual)

Sole Director and Sole Company Secretary

Director/Company Secretary (Delete one)

Director

This form should be signed by the securityholder. If a joint holding, either securityholder may sign. If signed by the securityholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the Corporations Act 2001 (Cth).

#### HOW TO COMPLETE THIS SECURITYHOLDER PROXY FORM

#### YOUR NAME AND ADDRESS

This is your name and address as it appears on GPT's security register. If this information is incorrect, please make the correction on the form. Securityholders sponsored by a broker should advise their broker of any changes. Please note: you cannot change ownership of your securities using this form.

#### APPOINTMENT OF PROXY

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairman of the Meeting as your proxy, please write the name and email of that individual or body corporate in Step 1. If you leave this section blank, or your named proxy does not attend the Meeting or does not vote on a poll in accordance with your instructions, the Chairman of the Meeting will be your proxy. A proxy need not be a securityholder.

#### **VOTES ON ITEMS OF BUSINESS – PROXY APPOINTMENT**

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your securities will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of securities you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on an item of business, your proxy may vote as he or she chooses on that item, subject to any voting restrictions that apply to the proxy. If you mark more than one box on an item your vote on that item will be invalid.

#### **VOTING RESTRICTIONS FOR KMP**

Please note that if you appoint a member of GPT's KMP or one of their closely related parties as your proxy, they cannot vote on Resolutions 4 & 5, unless you direct them how to vote or the Chairman of the Meeting is your proxy. If the Chairman of the Meeting is your proxy and you do not mark a voting box for Resolutions 4 & 5, then by signing and returning the Proxy Form, you will be expressly authorising the Chairman of the Meeting to exercise your proxy in respect of the relevant Resolution even though it is connected with the remuneration of the KMP.

#### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning GPT's security registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- (a) on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of securities applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
  - (b) return both forms together.

#### SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

**Individual:** where the holding is in one name, the securityholder must sign.

**Joint Holding:** where the holding is in more than one name, any securityholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

#### **CORPORATE REPRESENTATIVES**

If a representative of the corporation is to attend the Meeting the appropriate "Certificate of Appointment of Corporate Representative" must be produced prior to admission in accordance with the Notice of Meeting. A form of the certificate may be obtained from GPT's security registry or online at www.linkmarketservices.com.au.

#### **LODGEMENT OF A PROXY FORM**

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by 10:00am (Sydney time) on Monday, 9 May 2022, being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged using the reply paid envelope or:



#### **ONLINE**

#### www.linkmarketservices.com.au

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, securityholders will need their "Holder Identifier" (Securityholder Reference Number (SRN) or Holder Identification Number (HIN).



#### BY MOBILE DEVICE

Our voting website is designed specifically for voting online. You can now lodge your proxy by scanning the QR code adjacent or enter the voting link www.linkmarketservices.com.au into your mobile device. Log in using the Holder Identifier and postcode for your securityholding.





To scan the code you will need a QR code reader application which can be downloaded for free on your mobile device.



#### **BY MAIL**

The GPT Group C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia



#### BY FAX

+61 2 9287 0309



#### **RY ΗΔΝ**Ω

delivering it to Link Market Services Limited\*
Parramatta Square
Level 22, Tower 6
10 Darcy Street
Parramatta NSW 2150

or

Level 12 680 George Street Sydney NSW 2000

\* During business hours (Monday to Friday, 9:00am-5:00pm)



comprising
GPT RE Limited ABN 27 107 426 504
AFSL 286511
as responsible entity of
General Property Trust ARSN 090 110 357 and
GPT Management Holdings Limited ABN 67 113 510 188

All Registry communication to: Link Market Services Locked Bag A14 Sydney South, NSW, 1235 Telephone: +61 1800 025 095 Facsimile: +61 2 9287 0303

Email: gpt@linkmarketservices.com.au Website: www.linkmarketservices.com.au

11 April 2022

Dear Securityholder,

#### The GPT Group 2022 Annual General Meeting

I am pleased to provide you with details of The GPT Group's 2022 Annual General Meeting (AGM) which will be held at 10:00am (Sydney time) on Wednesday, 11 May 2022.

The meeting will be held at the Swissotel Sydney, 68 Market Street, Sydney NSW 2000 and Securityholders may also participate in the AGM online at <a href="https://meetings.linkgroup.com/GPT22">https://meetings.linkgroup.com/GPT22</a>. The online platform enables Securityholders to view the meeting, cast an online vote during the meeting, and ask questions online and via telephone. More information about participating online is available in the AGM Online Guide at <a href="https://gpt.com.au/annual-general-meetings">https://gpt.com.au/annual-general-meetings</a>.

#### **Notice of Meeting**

The Notice of Meeting is available at <a href="https://gpt.com.au/annual-general-meetings">https://gpt.com.au/annual-general-meetings</a> and was released to the ASX today. Should you wish to receive a hard copy of the Notice of Meeting or Proxy Form this year, please contact GPT's registry, Link Market Services, either by phone on +61 1800 025 095 (freecall within Australia) or by email to <a href="mailto:gpt@linkmarketservices.com.au">gpt@linkmarketservices.com.au</a>. The Notice of Meeting also provides further instructions on how you can participate in the AGM.

The items of business at the 2022 AGM are set out in the Notice of Meeting and comprise consideration of:

- The Directors' Report, Auditor's Report and Financial Statements for the year ended 31 December 2021
- Re-election of Ms Tracey Horton AO as a Director
- Re-election of Ms Michelle Somerville as a Director
- Election of Ms Anne Brennan as a Director
- Adoption of the 2021 Remuneration Report, and
- Grant of performance rights to the Company's Chief Executive Officer and Managing Director, Mr Bob Johnston (long term incentive).

I encourage you to review GPT's 2021 Annual Report in advance of the AGM. This and other reports are available on GPT's website <a href="https://www.gpt.com.au">www.gpt.com.au</a>.

#### Voting ahead of the AGM

You may appoint a proxy to vote on your behalf. Proxies must be received no later than 10:00am (Sydney time) on Monday, 9 May 2022. Even if you plan to attend in-person or participate online on the day, we encourage you to submit a proxy. This will ensure your vote will be counted if for any reason circumstances change and you cannot participate on the day.

#### To submit your proxy vote online:



<u>Step 1:</u> Go to <a href="https://investorcentre.linkmarketservices.com.au/">https://investorcentre.linkmarketservices.com.au/</a> and enter 'GPT – GPT Group' as the issuer or use your mobile device to scan the adjacent QR code

<u>Step 2:</u> Enter your Securityholder Reference Number (SRN) or Holder Identification Number (HIN) which can be located on the top of this letter, and post code (Australian address) or country code (overseas address) relevant to each securityholding

Step 3: Complete the security verification

Step 4: Read and accept the terms and conditions and click "Login"

Step 5: Select "Voting" to lodge your vote

Other methods for voting and proxy submission are outlined in the Notice of Meeting.

#### Asking a question

We welcome the opportunity to engage with our Securityholders during the AGM and encourage you to submit any questions you may have in advance of the meeting by emailing them to <a href="mailto:gpt@linkmarketservices.com.au">gpt@linkmarketservices.com.au</a> no later than 5:00pm (Sydney time) on Wednesday, 4 May 2022. We will endeavour to address those questions during our presentations and during question time at the AGM.

#### Switching to electronic communications

If you would like to switch to electronic communications, you can update your communications preferences by following Steps 1 to 4 of the instructions above and then select "Communications" to register your email address and receive future communications from GPT electronically.

#### Need assistance

If you experience difficulty logging into the online AGM or have any other questions about your GPT securityholding, please contact GPT's registry, Link Market Services, either by phone on +61 1800 025 095 (freecall within Australia) or by email to <a href="mailto:gpt@linkmarketservices.com.au">gpt@linkmarketservices.com.au</a>.

I look forward to your participation at the AGM and thank you for your continued support of GPT.

Yours sincerely

Vickki McFadden

Chairman